

**CSIR- INDIAN INSTITUTE OF CHEMICAL
BIOLOGY, KOLKATA - 700 032**

TENDER

FOR

**Comprehensive Annual Maintenance Contract of Pest Control
Including Anti Larva Treatment, Fogging Operation, Rodent
Control, Snake Control, Anti Termite Treatment Service at CSIR-
IICB, Jadavpur & Salt Lake Campus, Kolkata.**

JUNE 2017



TENDER NO. ADMN. 26(376)/2017

ENGINEERING SERVICE UNIT

Signature of Tenderer with Seal

CSIR – INDIAN INSTITUTE OF CHEMICAL BIOLOGY
4, RAJA S. C. MULLICK ROAD, JADAVPUR, KOLKATA – 700032.

Name of Work : Comprehensive Annual Maintenance Contract of pest control including anti larva treatment, fogging operation, rodent control, snake control, anti termite treatment service at CSIR-IICB, Jadavpur & Salt Lake Campus, Kolkata.

Tender No. : Admn.26(376)/2017

Date : **28.07.2017**

CONTENTS

Sl. No.	Description	Page no.	Number of Pages
1	Contents	2	1
2.	Short Tender Notice	3	1
3.	Notice Inviting Tenders	4 -8	5
4.	Scope of Work & Turms & Condition	9 – 12	4
5.	Summary of Cost	13	1
6.	Bills of Quantities (Financial Bid)	14-16	3
7.	Work Schedule	17-18	2
8.	Letter of Transmittal	19	1
	A) Condition of contract for works:	GCC Pages: ***	
	a) In English	1 – 23	23
	b) In Hindi	1 – 26	26
	B) Amendments to condition of contract	10	10

*** Top of the Tender page at Web-site

NOTE:

Tenderer should confirm that they have downloaded all the above papers. All the documents are to be submitted duly signed by the tenderer while submitting his offer.

Signature of Tenderer with Seal

CSIR – INDIAN INSTITUTE OF CHEMICAL BIOLOGY
4, RAJA S. C. MULLICK ROAD, JADAVPUR, KOLKATA – 700032.

SHORT TENDER NOTICE

Tender No. : **Admn.26(376) / 2017**

Date: **28.07. 2017**

Tender are being invited in two envelope system from eligible contractors for “Comprehensive Annual Maintenance Contract of pest control including anti larva treatment, fogging operation, rodent control, snake control, anti termite treatment service” at CSIR-IICB, Jadavpur & Salt lake Campus, Kolkata.

1. Name of work : Comprehensive Annual Maintenance Contract of pest control including anti larva treatment, fogging operation, rodent control, snake control, anti termite treatment service”, at CSIR-IICB Jadavpur & Salt Lake Campus, Kolkata.
2. Tender No. : **Admn. 26(376) / 2017**
3. Estimated Cost : Rs.2,80,000/= (Rupees Two Lakh Eighty Thousand Only)
4. Contract Period : 12 (Twelve Months).
5. Cost of Tender : Rs.500.00 (Rupees Five Hundred Only)
6. EMD : Rs.5,600/= (Rupees Five Thousand Six Hundred Only)
7. Availability of tender at web-site : Up to **20/08/2017**
8. Last date & time of submission : **21/08/2017** up to 3.00 P.M
9. Date & Time of opening (T.Bids.) : **21/08/2017** at 3.30 P.M

Executive Engineer & Lab.Supervisor
 Lab. Supervision & A.C.Section

Signature of Tenderer with Seal

CSIR – INDIAN INSTITUTE OF CHEMICAL BIOLOGY
4, RAJA S. C. MULLICK ROAD, JADAVPUR, KOLKATA – 700032.

Tender No. Admn.26(376)/2017

Date: **28.07.2017**

NOTICE INVITING TENDER

Sealed tenders in two envelope systems (Envelope-I for Technical Bids with two draft, one as EMD and other for cost of tender and Envelope-II for price Bid) are invited for “Comprehensive Annual Maintenance Contract of pest control including anti larva treatment, fogging operation, rodent control, snake control, anti termite treatment service” at CSIR-IICB, Jadavpur & Salt lake Campus, Kolkata and who fulfil the others eligibility of criteria. The eligible contractors who have worked for CPWD, Railways, Post & Telegraph Dept, MES, State PWDs, others government departments or semi government Organizations or CSIR or its laboratories / Institutes and have successfully carried out similar works or provided services towards **pest control including anti larva treatment, fogging operation, rodent control, snake control, anti termite treatment service** in any Research Institute, Higher Academic institute , Hospital, medical Institute or office Building.

Eligibility of Criteria:

The eligible contractors may submit their bid along with supporting documents of fulfilling the above conditions

- 1) **Contractor must be registered with IPCA. Vendor should submit the copy of valid current Registration Certificate form IPCA.**
- 2) **Experience: Should have satisfactorily completed services towards pest control including anti larva treatment, fogging operation, rodent control, snake control, anti termite treatment and associated systems works of value(s) as under. Joint ventures are not accepted.**

Three completed works each costing Rs. 1.12 Lakh or above

or

Two completed works each costing Rs. 1.68 Lakh or above

or

One completed work costing Rs.2.24 Lakh or above.

- 3) **Statutory Requirements:** Should have EPF, ESI, Trade License, Service Tax, Professional Tax Enrolment Certificate with current Professional Tax payment challan, Sales Tax/VAT Registration Certificate with last quarter return upto **March 2017**, PAN/TAN number with the appropriate Authorities.

The tenderers are required to produce proof of fulfilling these conditions with covering letter of the firm in a sealed envelope along with the tender to determine Eligibility for the work.

Signature of Tenderer with Seal

CSIR – INDIAN INSTITUTE OF CHEMICAL BIOLOGY
4, RAJA S. C. MULLICK ROAD, JADAVPUR, KOLKATA – 700032.

1. Estimated cost is Rs.2,80,000.00 (Rupees Two Lakh Eighty Thousand only). This estimated cost however is given merely as a rough guide only.

2. Time for carrying out the work will be as per schedule and the date of commencement shall be reckoned from the tenth day of issue of award letter.

3. Complete contract documents to be complied with by the tenderer whose tender may be accepted can be seen at the CSIR-IICB website www.iicb.res.in.

4. Tenders should be on the specified form (Non transferable) which is available at the CSIR-IICB website www.iicb.res.in/tender.html/ from 02/08/2017 to 20/08/2017 up to 5.30 P.M. Interested contracts may download and take a print of all documents for filling up and submission. The Cost of Tender amounting to Rs. 500.00 (Rupees Five Hundred only) (Non – refundable) as Demand Draft or Pay Order of a scheduled bank drawn in favour of Director, Indian Institute of Chemical Biology, Kolkata should accompany the tender. Tender received without cost of tender will be invalid and summarily rejected.

5. (I) Tenders should be submitted in double sealed covers superscribed with the name of work, date and time of opening written both on the inner & outer envelopes.

(II) Eligibility documents and Financial Offers should be given separately in **two** sealed envelopes each marked with “**ELIGIBILITY DOCUMENTS - Envelope-1**” and “**FINANCIAL OFFER - Envelope-2**” respectively in the following manner :

(a) **Envelope-1** marked as ‘**ELIGIBILITY DOCUMENTS**’ should contain two separate sub-envelopes to be marked as **Cover-A** and **Cover-B**:

Cover-A should contain the following:

(i) **Earnest Money Deposit** of Rs. 5,600.00 (Rupees Five Thousand Six hundred only) as Demand Draft or Pay Order of a schedule bank and drawn in favour of Director, Indian Institute of Chemical Biology, Kolkata

Cover-B should contain the following :

i. Cost of Tender of **Rs.500.00** (Rupees five hundred only) (Non-refundable) as Demand Draft or Pay Order of a scheduled bank drawn in favour of Director, Indian Institute of Chemical Biology, Kolkata

Signature of Tenderer with Seal

CSIR – INDIAN INSTITUTE OF CHEMICAL BIOLOGY
4, RAJA S. C. MULLICK ROAD, JADAVPUR, KOLKATA – 700032.

ii. Letter of Transmittal (Annexure-I)

iii. Technical Details (Eligibility Criteria) with specified supporting documents as per Notice Inviting Tender.

(b) Envelope-2 marked as 'FINANCIAL OFFER' should contain tender documents along with price bid.

(III) Both the envelopes shall be submitted together in another sealed envelope.

Please note carefully that Financial Offer should not be submitted in Envelope-1.

(IV) They will be received **up to 3.00 P.M on 21/08/2017** and will be opened at **3.30 P.M** on the same day at **Room no. 50**, Works & Service Section in the office of Head (ESU). Tender should be dropped in the tender box kept in **Room no. 50**, Works & Service Section in the office of Head (ESU) before the closing date and time indicated. In case these are sent by post, these should be sent by Regd.post/speed post addressed to the **Director, CSIR- Indian Institute of Chemical Biology, 4 Raja S.C.Mullick Road, Kolkata – 700 032** . Tenderers are to ensure that they post the tender well in advance so as to reach before the closing time and date indicated.

(V) The envelope marked as 'Eligibility Documents' shall be opened at the same day. The time and date of opening of Financial Offer of only the qualified tenderers shall be opened at the notified time, date and place in the presence of the tenderers preferably within a month.

(VI) Before submission of tender, the bidders should visit the site at CSIR-IICB, Jadavpur campus, Kolkata-700032 during office hours of any working days (Monday to Friday) and clear all their queries, if any, from the Engineer.

6. The Earnest Money amounting to **Rs. 5,600.00** (Rupees Five Thousand Six hundred only) as Demand Draft or Pay Order of a schedule bank and drawn in favour of **Director, Indian Institute of Chemical Biology, Kolkata** should be accompanied with the tender. **Tenders received without earnest money will be invalid and summarily rejected.**

7. The Employer reserves the right to accept or to reject any tender, to annul the process and reject all tenders at any time without assigning any reason or incurring any liability to the tenderers. The Employer also reserves the right to restrict the list of qualified contractors to any number deemed suitable by it, if too many bids are received satisfying the laid down criterion.

The Employer does not bind himself to accept the lowest or any tender and reserves to himself the right of accepting the whole or any part of the tender and the tenderer shall be bound to perform the same at the rates quoted.

The Employer also reserves the right, without being liable for any damages or obligation to inform the tenderer, to:

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CSIR – INDIAN INSTITUTE OF CHEMICAL BIOLOGY
4, RAJA S. C. MULLICK ROAD, JADAVPUR, KOLKATA – 700032.

- (a) Amend the scope and value of contract to the tenderer
- (a) Reject any or all the applications without assigning any reason.

8. Canvassing in connection with the tenders is prohibited and the tenders submitted by contractor who resort to canvassing are liable for rejection.

9. The tenderer shall not be permitted to tender for work in the concerned unit of CSIR in which a relative is posted in the grade between Controller of Administration and junior Engineer, (both inclusive). He shall also intimate the names of person who are working with him in any capacity of subsequently employed by him and who are relatives as mentioned above.

NOTE : a person shall be deemed to be a relative of another if, and only if, (a) they are members of Hindu undivided family or (b) they are husband and wife or (c) the one is related to the other in the following manner. Father, Mother (include Step mother), son (include step son), Sons wife. Daughter (include step daughter), Father, Son's son, Son's son wife, Son's daughter, son's Daughter's husband, Brother (include step brother), wife, Sister (include step sister). Sister's husband.

10. Tender submitted shall remain valid for 90 days from the date of opening for the purpose of acceptance and award of work, validity beyond 90 days from the date of opening shall be by mutual consent.

11. The tenderer shall quote rate both in figures and words. He shall also workout the amount for each item of work and write in both figure and words. On check if there are difference between the rates quoted by the tenderer in words and in figures or in the amount worked out by him, the following procedure shall be followed.

(i) When where is difference between the rates in figure and in words, the rates which correspond to the amounts worked out by the tenderer shall be taken as correct.

(ii) When the amount of an item is not worked out by the tenderer or it does not correspond with the rate written either in figures or in words, the rate quoted by the tenderer in words shall be taken as correct.

(iii) When the rate quoted by the tenderer if figure and in words tallies but the amount is not worked out correctly the rate quoted by the tenderer shall be taken as correct and not the amount.

12. The tenderer should see drawings, site conditions and consider scope of works & time of completion and in case of doubt, obtain required particulars, which may in any way influence his tender from the Engineer as no claim whatsoever will be entertained for any alleged ignorance thereof.

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CSIR – INDIAN INSTITUTE OF CHEMICAL BIOLOGY
4, RAJA S. C. MULLICK ROAD, JADAVPUR, KOLKATA – 700032.

13. Before tendering, the tenderer shall inspect the site to fully acquaint himself about the condition in regard to accessibility of site, nature and extent of ground, working condition of site and locality including stacking of materials, installation of tools and plant (T & P) etc., condition affecting accommodation and movement of labour etc. required for the satisfactory execution of the work contract. No claim whatsoever on such account shall be entertained by the Employer in any circumstance.

14. Earnest money will be forfeited if the contractor fails to commence the work as per letter of award.

15. Vender should quoted all inclusive price, i.e. including all applicable taxes.

16. Expect writing rates and amount the tenderer should not write any conditions or make any changes, additions, alterations and modifications in the printed form of tenderers. Tenderers who are desirous to offer rebate the same should be brought our separately in the covering latter and submitted along with the tender.

17. Some of the provisions of General Conditions of contract are given below. Interpretation however shall be as given in the General Conditions of Contract.

a) Defects Liability Period :- Twelve months from the date of completion as certified by the Employer.

b) Minimum Value of Work for the intermediate Certified :- Rs. NIL intermediate certificate for a lesser amount can be admitted for payment only at the discretion of the Engineer.

c) Security Deposit :- A sum @ 10% of the gross amount of the bill shall be deducted from each running bill of the contractor till the sum along with the sum already deposited as earnest money, will amount to security deposit 5% of the tenderer value of work. In addition, the contractor shall be required to deposit an amount equal to 5% of the tendered value of the contract as performance Security within the period prescribed for commencement of work in the letter of ward issued to him.

d) Compensation :- Contractor shall pay as-compensation and amount equal to one percent or such smaller amount as the Employer (whose decision in the writing shall be final) may decide on the cost of whole work as shown in the agreement, for every week that the work remains uncommenced or unfurnished or due quantity of work remains incomplete after the proper dates. Compensation to be paid shall not exceed ten percent of the estimated cost of the work as shown in the agreement.

18. Schedule showing approximate quantity of materials to be supplied by the contractor for stock maintenance.

NOTE:- The Tenderer shall ensure that particulars in the above form are filled in by the engineer before he submits the tender.

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CSIR – INDIAN INSTITUTE OF CHEMICAL BIOLOGY
4, RAJA S. C. MULLICK ROAD, JADAVPUR, KOLKATA – 700032.

Tender No. Admn.26(376)/2017

Date: 28.07.2017

Scope of Work and Terms and Conditions

1. Before participate, bidders must ensure the following Technical Criteria:
 - i) Having experience of at least three years in providing Pest control services
 - ii) Statutory Requirements: Should have EPF, ESI, Trade License, Service Tax, Professional Tax Enrolment Certificate with current Professional Tax payment challan, Sales Tax/VAT Registration Certificate with last quarter return upto [March 2017](#), PAN/TAN number with the appropriate Authorities
 - iii) The bidder must have successfully carried out at least three similar works amounting to not less than 40% or two similar works amounting to not less than 50% or one similar work amounting to not less than 80% of the estimated cost in the last five years
 - iv) Firms must be registered with IPCA, to submit the valid & current renewal IPCA Registration Certificate.
 - v) The lowest tenderer will be awarded the contract. The analysis of rate (L1) will be made on overall basis
2. The Contractor will be required to provide the services, in question, to the following areas:-
 - I. **CSIR-IICB Jadavpur campus**
 1. Administrative Block including Toilets
 2. Canteen and Stores including Toilets.
 3. Animal House
 4. Library
 5. Director Conference room, 1st, 2nd & 3rd floor seminar Room, RED carpet room, faculty lounge etc.
 6. Different Laboratories rooms.
 7. Reception room, Electrical Workshop & different Maintenance Section
 8. Parks/Lawns of Office Complex
 9. Pump House, central Air conditioning plant House, different AHU rooms, garbage pits etc
 10. Lifts machine rooms
 11. Corridor in the Institute
 12. Terrace of the Institute
 13. Security main gate/ rare gate

II. CSIR-IICB Salt Lake campus including Guest House

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1. Research Block Area

- a) Different Laboratories rooms including all toilets
- b) Director Conference room, Director seminar Room, faculty lounge etc
- c) Animal House
- d) Canteen
- e) Reception, Maintenance Section
- f) Parks/Lawns, of Office Complex
- g) Pump House, Central Air conditioning plant House, different AHU rooms
- h) Lifts machine rooms
- i) Corridor in the Institute
- j) Terrace of the Institute

2. Guest House Area

- a) Different guest rooms
- b) Canteen, Office room, Reception, Parks/Lawns etc.
- c) Conference room, seminar room, mini auditorium room etc.
- d) Corridor, terrace of the guest house

3. Others:

- a) Staff quarter, Electrical switch yard room, pump house, west water treatment plant house, fire hydrant pump house, inside open road area, garbage pits etc.

Scope of work as mentioned below:-

1. The work consists of Regular post construction general pest /rodent control measures. The scope of works includes:-
 - i. To ensure that the rooms, halls, store, library, animal house and entire premises of Institute are completely free from any insect, termites, pests and rodents (house mouse, roof Rat, Norway Rat, Bandicoot) etc. to avoid any epidemic and damage to the buildings of CSIR-IICB Jadavpur & Salt Lake campus.
 - ii. To use fumigation with moth repellents and insecticides against pests, termites and rodents in the store rooms and library.
 - iii. Treatment for **snakes**, cockroaches, **mosquitoes**, **dengue**, flies etc.
 - iv. Anti-larva treatment of open drains and water bodies to control vectors of **Dengue**, **Malaria** etc.
 - v. Treatment for silver fish (for carpets, clothes & Books, etc.)
 - vi. Controlling the growth of Household rodent (e.g. mice) and small animals like "Kabar bijju" and "bats"
 - vii. Anti termite treatment as and when required.

Important:

1. The representative of the contractor shall record each of his visits, work done and material used and gets the signature of the lab Supervisor or concerned section in charge.
2. Successful bidder will have to stock the complete material in advance for one month with Lab supervision & AC Section.
3. Special attention is to be paid to the hidden places, lawns trees, plants etc.

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4. The schedule of work should be fixed after consulting the lab supervisor or concerned section in charge in order to avoid any hindrance to the normal functioning of the office.
5. The insecticides/pesticides will be arranged by the contractor and should be of best quality, and should not be detrimental to the health of staff & residents
6. Work shall be done as per the entire satisfaction of the Institute.
7. The service will have to be provided so as to ensure that the areas mentioned above are free from insects, worms, rodents, mosquitoes, white ants and larvas. If any penalty is imposed by any other authority due to presence of mosquitoes, larvas etc. in the area mentioned in this tender notice, the same will have to be borne by the contractor.
8. Payment will be made **quarterly** after the contractor submits the bill along with the certificate of work done and satisfactory report.

Terms & conditions:

1. The tender will be inclusive of all materials like insecticides/pesticides etc recommended by WHO and firms must be registered with **IPCA (Indian Pest Control Association)**. The work shall be done with the special equipment meant for the purpose.
2. The contractor will have to provide skilled staff for the purpose. The timing and deployment of the staff would be according to the needs of the CSIR-IICB.
3. The payment of sales tax and other taxes on the material shall be the responsibility of the contractor.
4. The tenders submitting quotation would be deemed to have considered and accepted all the terms and conditions.
5. The contractor will have to deploy an employee for making regular visit to the Institute to attend the complaints, on the same day.
6. Joint quotation shall not be considered.
7. A list of employees engaged by the Contractor shall be provided to the Institute before taking over the work
8. All safety precautions need to be taken by the agency for its own staff.
9. The staff of the contractor will enter the Institute campus with a proper Identity Card.
10. Contractor shall be responsible for the conduct and behaviour of his/her/its employees.
11. The Institute shall not be responsible for any compensation which may be required to be paid to the worker(s) of the contractor consequent on any injury/mishap.
12. The contractor shall be responsible, to the Head of the Institute i.e. Director or any other officer authorized by him for the execution of work.
13. The Security instructions/orders issued by the Institute from time to time shall be followed by the contractor and his employees.
14. The contract can be terminated by either side by giving one month's written notice.
15. The contract will be awarded initially for a period of one year. The contract may be renewed for further period of one year, if the services provided are found to be satisfactory.
16. If the workers of the agency do not attend the Institute regularly, the Institute may deduct a sum of **Rs. 300/-** per day as a penalty.
17. No Pesticides are to be applied to the internal Cavities of any electrical apparatus including computer terminals, disk driven etc. without the written permission of authorized officer of the relevant department or concerned section in-charge.
18. Excess residue is to be thoroughly removed by the pest controller before leaving the side
19. No repeat application or any other alternative pesticide shall be used until the time span for full effect of the original pesticide has elapsed unless this is agreed between the officer in charge and user of the room in written.

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20. Where an area cannot be adequately ventilated, following the application of pesticide, for security or any reasons, the pest controller will install and leave operating a portable mechanical ventilator unit, which will be provided & operated by the pest controller.
21. The ventilation unit will be allowed to operate until the officer-in-charge and the authorized officer of room/department whose spaced has been treated is satisfied, that fumes have been satisfactory evacuated.
22. The Pest controller before leaving the CSIR-IICB premises will report to the lab supervisor or Section officer-in-charge regarding the satisfactory completion of work carried out on the day/ evening/holidays or any convenient day based on actual requirement.
23. After the award of work, the contractor shall submit the duty chart for routine work in respect of all the premises which include the details/planning for scientific and sate pest control activity of each Building on Weekly basis etc. in addition to that the contractor have to attend (**as and when required**) the complains any received from occupants of building.
24. The contractor shall deploy adequate, educated and trained manpower to carry our day to day works and maintain a register for each campus.
25. The firm will be responsible for the security/insurance of their staff working at site and CSIR-IICB will not be responsible in any manner in case of any accident / mis-happening
26. All materials, tools, equipments etc. required for pest control services shall be arranged by the contractor in sufficient quantity at his own cost
27. While using chemicals for pest control services necessary precaution any measure for providing masks, hand gloves etc. to the worker shall be arranged by the contractor

**CSIR-INDIAN INSTITUTE OF CHEMICAL BIOLOGY
KOLKATA – 700 032.**

Name of Work: “Comprehensive Annual Maintenance Contract of pest control including anti larva treatment, fogging operation, rodent control, snake control, anti termite treatment service” at CSIR-IICB, Jadavpur & Salt lake Campus, Kolkata.

Tender No. Admn. 26(376)/2017

SUMMARY OF COST

Total [brought forward from page no.16] = Rs.....

**Total in Words: (Rupees.....
.....only**

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CSIR – INDIAN INSTITUTE OF CHEMICAL BIOLOGY
4, RAJA S. C. MULLICK ROAD, JADAVPUR, KOLKATA – 700032.

Tender No. Admn.26(376)/2017

Date: 28.07.2017

BILLS OF QUANTITY
(FINANCIAL BID)

Name of the work: “Comprehensive Annual Maintenance Contract of pest control including anti larva treatment, fogging operation, rodent control, snake control, anti termite treatment service” at CSIR-IICB, Jadavpur & Salt lake Campus, Kolkata.						
Item No.	Description	Unit	Qty	Rate (Rs.)	Amount (Rs.)	Remarks
1	ANTI LARVA MEASURE (OUTDOOR)					
1.1	Destruction of Larva & pupac by sparing Bilarv-25 WP-/Fenthion 82.05% ensuring smooth spread for effective control of Larval & pupac in polluted and dirty breeding place of larvacide such as drain and any such places with stagnant water as per the instruction /direction of lab supervisor or concern section in charge. (Dosages of 500 ml of Fenthion 82.05% to be diluted in 200 Ltrs of Water for 50 cm water depth covering in area of 10000 spm.	Per operation	24			
2	INSECTISIDE SPACE SPRAY AGAINST FLYING & CRAWLING INSCETS (INDOOR)					
2.1	Spraying of Deltametrin 2.5 % SC (non objectionable odour & non straining)indoor for effective control of adult mosquito, cockroaches, bedbugs, ants, flies, spiders, white lice for book in library/ any official bookkeeping space or any such flying and crawling insects in all and /or infected indoor space or any such place as per instruction /direction of lab supervisor or concern section in charge . (Dosages of 20-40 ml of Deltramitrin 2.5 % SC to be diluted in 01 Ltr. of water to be sprayed over 10-20 Sqm for surface treatment)	Per operation	24			

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3	FOGGING /BLOWER OPERATION (OUT DOOR/ INDOOR CORRIDOOR)					
3.1	Effective control of flying insect pests like mosquito, houseflies or any such pest with Deltametrin 1.25 % out door by thermal fogging/ blowing operation in all and/ Indoor Corridor or infected outdoor space or any such places as per instruction /direction of lab supervisor or concerned section in charge.(Dosages of 50 ml Deltamitrine 1.25 % / 10 ltr. Of Diesel or kerosene 1 ltr. Of Deltrametrine 1.25% covering 200000.00 Sqm for thermal fogging and ULV)	Per operation	48			
4	SNAKE CONTROL					
4.1	Control of snakes by spreading using Thimet-Forate-10G (if require mixed with gold soil) in all such infected space as required and as per the instruction of lab supervisor or concern section in charge	Per operation	12			
5	RODENT CONTROL					
5.1	Indoor & outdoor control of rats, mice & bandicoots using Bromadialon 0.005% (odourless)Glue Board & Bait station as required & as per the instruction of lab supervisor or concern section in charge	Per operation	240			
6	ANTI TERMITE TREATMENT (as and when required)					
6.1	Supplying chemical emulsion in sealed containers including delivery as specified. Chlorpyriphos/Lindane E.C. 20%.	Litre	35			
6.2	Treatment of soil under existing floors using chemical emulsion @ one liter per hole, 300 mm apart including drilling 12 mm diameter holes and plugging with cement mortar 1:2 (1 cement: 2 coarse sand) to match the existing floor with Cholorpyriphos/ Lindane E.C. 20% with 1% concentration.	Sqm	20			

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6.3	Treatment of existing masonry using chemical emulsion @ one liter per holes at 300 mm interval including drilling holes at 45 degree and plugging them with cement mortar 1:2 (1 cement : 2 coarse sand) to the full depth of the hole. With chlorpyrifos/lindane E.C. 20% with 1% concentration	M	40			
6.4	Treatment at points of contact of wood work by chemical emulsion chlorpyrifos/Lindane (in oil or kerosene based solution) @0.5 ltr. Per hole by drilling 6 mm dia holes at downward angle of 45 degree at 150 mm centre and sealing the same.	M	40			
				Total		

Total Quoted Cost Yearly Rupees (in words) _____

SIGNATURE _____

PAN NO. _____

NAME OF THE AGENCY _____

ADDRESS _____

Signature of Tenderer with Seal

Work Schedule:

Name of Work: “Comprehensive Annual Maintenance Contract of pest control including anti larva treatment, fogging operation, rodent control, snake control, anti termite treatment service” at CSIR-IICB, Jadavpur & Salt lake Campus, Kolkata.

1. CSIR-IICB Jadavpur campus

Sl. No	Description	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June
1	ANTI LARVA MEASURE (OUTDOOR)	1	1	1	1	1	1	1	1	1	1	1	1
2	INSECTISIDE SPACE SPRAY AGAINST FLYING & CRAWLING INSCETS (INDOOR)	1	1	1	1	1	1	1	1	1	1	1	1
3	FOGGING /BLOWER OPERATION (OUT DOOR/INDOOR CORRIDOOR)	2	2	2	2	2	2	2	2	2	2	2	2
4	SNAKE CONTROL	1	1	1							1	1	1
5	RODENT CONTROL	240 operation (5 days each week=20 operation per month=20X12 =240 operation per year)											
6	Treatment of soil under existing floors using chemical emulsion	10 Sqm as and when required											
	Treatment of existing masonry using chemical emulsion	20 M as and when required											
	Treatment at points of contract of wood work by chemical emulsion	20 M as and when required											

Signature of Tenderer with Seal

2. CSIR-IICB Salt Lake campus

Sl. No	Description	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June
1	ANTI LARVA MEASURE (OUTDOOR)	1	1	1	1	1	1	1	1	1	1	1	1
2	INSECTISIDE SPACE SPRAY AGAINST FLYING & CRAWLING INSCETS (INDOOR)	1	1	1	1	1	1	1	1	1	1	1	1
3	FOGGING /BLOWER OPERATION (OUT DOOR/ INDOOR CORRIDOOR))	2	2	2	2	2	2	2	2	2	2	2	2
4	SNAKE CONTROL	1	1	1							1	1	1
5	RODENT CONTROL	As and when required											
6	Treatment of soil under existing floors using chemical emulsion	10 Sqm as and when required											
	Treatment of existing masonry using chemical emulsion	20 M as and when required											
	Treatment at points of contract of wood work by chemical emulsion	20 M as and when required											

Signature of Tenderer with Seal

Letter of Transmittal
Request for Eligibility

To be submitted by type-written in the letterhead of Tenderer

Tender No. Admn.26(376)/2017

Date:2017

To
The Director
CSIR-Indian Institute of Chemical Biology,
4, Raja S. C. Mullick Road, Jadavpur,
Kolkata – 700 032.

Sub: Submission of Tender for the Work of “Comprehensive Annual Maintenance Contract of pest control including anti larva treatment, fogging operation, rodent control, snake control, anti termite treatment service” at CSIR-IICB, Jadavpur & Salt lake Campus, Kolkata.

Sir,

I/we have read, examined tender documents with all its contents carefully and have no doubt on it.

I/we hereby certify that all documents displayed in the tender documents are downloaded and printed at its true format as displayed and no addition alteration modification are made in that document. I/we also agree that if any addition alteration modifications are found in my/our tender, this would be summarily rejected and I/we would have no claim on it.

I/we have furnished all information and supporting details necessary for eligibility and have no further pertinent information to supply. I/we also certify that all the information supplied is true and correct. I/we also agree that in case of any misleading or false or deliberately suppressed information or record of poor performance such as abandoning work, not properly completing contract or financial failure/weakness etc. I/we may be liable for disqualification.

I/we also authorize the Director, IICB or his authorized representative to approach individuals, employers, firms or corporation to verify our competence and general reputation.

I/we hereby tender for the execution of aforesaid work within the time specified in tender and in accordance in all respects with the specifications, designs, drawings and instructions referred in General condition of contract and with such materials as are provided for by and in respects in accordance with such conditions, so far as applicable.

I/we agree to keep the tender open for 90 days after opening of price bid which would be opened preferably within a month after opening of eligibility documents and not to make any modifications in its terms and conditions.

‘Earnest Money’ amounting to Rs. 5,600/- from scheduled bankbranch..... vide DD/Pay Order No..... as well as ‘Cost of Tender’ amounting to Rs. 500/- from scheduled bankbranch..... vide DD/Pay Order No..... ; both drawn in favour of Director, Indian Institute of Chemical Biology, Kolkata are deposited along with the tender and are placed inside ‘Envelope No1’ marked as ‘Eligibility Documents’.

I/we further agree that if I/we fail to furnish the prescribed performance security within the prescribed period, IICB without prejudice to any other right or remedy be at liberty to forfeit the earnest money absolutely. Further if I/we fail to commence the work as specified, I/we agreed that IICB shall without prejudice to any other right or remedy be at liberty to forfeit both the earnest money and performance security absolutely.

Further I/we agree that in case of forfeiture of earnest money or earnest money and performance security as aforesaid, I/we shall be debarred for participation in the re-tendering process of the work.

I/we hereby declare that I/we shall treat the tender documents, drawings and other records connected to this work as secret / confidential documents and shall not communicate information derived there from to any person other than a person to whom I/we am/are authorized to communicate the same or use the information in any manner prejudicial to the safety and security to IICB.

Enclosure:

Signature of Tenderer with Seal