

**Summer Training / Internship /Dissertation Work (DW) Programme
for Post-graduate Students : 2016**

Objectives:

The aim is to let young minds feel the thrill and excitement of science by working on a project requiring application and critical appreciation of scientific principles.

It also aims at active participation in the learning process through experimentation and putting into practice the knowledge acquired in the classrooms. This program provides an opportunity to gain research experience and work closely with a scientist.

Eligibility :

- ❖ Student must be pursuing postgraduate courses from a recognized University/ Institute /college in the relevant area.
- ❖ He/ She must have secured at least 60% marks throughout his/ her academic career (From Secondary onwards).
- ❖ Training must be essential for the candidate's course curriculum.

Application procedure:

Application must include:

- ❖ Bio Data and academic records of the student as per 'APPLICATION FORM' [Form A] provided below.
- ❖ Recommendation Letter (in original) from HOD of the Institution /University. [as per 'SAMPLE RECOMMENDATION LETTER' format provided below]. [*Application written by the student without any institutional endorsement will not be considered.*]
- ❖ Completed applications along with all necessary documents is required to be sent by post to the HRG address indicated at the end of the notice or may be delivered to the Receiving & Despatch Section, CSIR-IICB. The envelope containing the required documents is to be superscribed as SUMMER TRAINING/ DISSERTATION WORK indicating month & year of proposed training period.

When to Apply:

Final applications (in hard copy) must be received by the CSIR-IICB-HRG 45 days prior to the commencement of the proposed training.

Accommodation :

- ❖ The students have to make their own arrangements for accommodation at Kolkata during their training programme, if selected.

Note:

- ❖ Incomplete and invalid applications in any respect will be summarily rejected & no correspondence in this regard will be entertained.
- ❖ The decisions about the selection will be final and no correspondence will be entertained in this regard.

Information/ Contact:

- ❖ Selected trainee will be informed through email / List of selected candidates may be seen in website.
- ❖ For any further information [except enquiry about selection or status of the application] email at hrgiicb@iicb.res.in.
- ❖ Guardians/students are *requested not to contact the undersigned over phone or by visiting personally* regarding their application status or selection.

Mailing address for application:

Dr. Siddhartha Majumdar
Head, Human Resource Group (HRG)
Academic Affairs Division
CSIR-Indian Institute of Chemical Biology
4- Raja S.C. Mullick Road
P.O . Jadavpur
Kolkata 700032

Email: siddhartha@iicb.res.in

CSIR-INDIAN INSTITUTE OF CHEMICAL BIOLOGY
KOLKATA – 700 032

APPLICATION FORM

Post-graduate Student Programme: Summer Training / Dissertation Work (DW)

1. Name of Applicant _____

2. Father's Name _____

3. Permanent Address _____

4. Address of Communication _____

E-Mail _____

Phone no. _____

5. Pursuing Degree _____
(Indicate Department & Courses)

6. Year of study _____

7. College/ Institute /University _____
& Place

8. Details of training requested:
Duration (in months): _____

Period: From/..... / to/..... / (DD/MM/YY)

9. Date of Birth :/..... /.....

10. Academic Qualifications:

List serially the academic records of all examinations from Secondary/Higher Secondary onwards.

Examination	Name of School/ Board/ University	Year	Subjects	Percentage of marks*	Division/ Class

**Marks obtained in grade point, if any, is required to be calculated in terms of percentage.*

Do not attach copies of the mark sheets. Verification of marks will be done at the time of joining.

Achievements (if any) State-level Medals, Scholarships, Prizes or any other Award, Distinction or Honour won:

11. Other Qualifications (if any):

12. Research Training (if any) :

13. Area of Interest (Name atleast two area of interest as applicable OR You may also indicate 2/3 names of scientists whose research area attracts you) :

a) _____ b) _____ c) _____

14. Declaration of the student:

I declare that the information provided in regard to my application for training at CSIR-IICB is true and complete. It is my responsibility to submit required documents as and when instructed. I shall abide by the rules and regulations during my training period at CSIR-IICB.

Date:

Signature of the Student

Place:

Name of the Student
(in capital letters)

SAMPLE RECOMMENDATION LETTER

On Institutional Letter Head only, with all Contact details

To
The Director
CSIR-Indian Institute of Chemical Biology
4-Raja S. C. Mullick Road
Kolkata- 700032

(Kind attn: Head, HRG-Academic Affairs)

Sub: Summer Training /Dissertation/Internship request.

Sir,

Mr/Ms the student of course wishes to undertake dissertation / internship at CSIR-IICB in the R & D area of of CSIR-IICB. He/she requires to do the training for a period of months from to

Mr/Ms..... is studying in our university /institute/ college in department and bears good moral characters and conduct.

This is to certify that the dissertation is part of his/her course curriculum and will be evaluated by examiners and shall carry the name of the supervising CSIR-IICB Scientist in the submitted dissertation work.

It is our responsibility to protect the confidentiality of the data presented in the dissertation and shall not be published without the written consent of supervising CSIR-IICB Scientist. The student has been adequately informed to strictly abide by the rules-regulations and discipline of your institution.

Thanking you.

Sincerely

Signature

(Name in full & Date)

[Letters without signature of the recommending authority or without intended period/dates of project/internship will not be considered.]

सी. एस. आई. आर. – भारतीय रासायनिक जीवविज्ञान संस्थान
CSIR-INDIAN INSTITUTE OF CHEMICAL BIOLOGY

Summer Training / Internship/ Dissertation Work : 2016

Eligible students pursuing P.G. Courses from any recognized University/ College in the relevant may submit their application to be considered for pursuing their training at CSIR-IICB.

Students may apply strictly as per format given in the website. Subject to screening of the applications and depending upon the accommodation capacity available with the scientist, candidate may be considered for selection.

Further, CSIR-IICB is encouraged to accept eligible students whose training requirement is for six months duration.

Opportunities are also available for short-term trainee/summer fellows through the sponsored programme from government agencies such as Academy Summer Fellow (INSA/IAS), INSPIRE, KVPY etc. In such cases, CSIR-IICB will accept application / recommendation from the concerned sponsored agencies. No direct application from the student will be accepted.

आवेदन के लिए डाक पता : –

डॉ सिद्धार्थ मजुमदार
मानव संसाधन विकास समूह
अकादमिक कार्य विभाग
सी एस आई आर- भारतीय रासायनिक जीवविज्ञान संस्थान
4,राजा एस सी मल्लिक रोड
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कलकत्ता-700032
ई मेल-siddhartha@iicb.res.in