

## Summer Internship program: 2024

### About the program:

The objective of the program is to let young minds feel the thrill and excitement of science by working on a project requiring application and critical appreciation of scientific principles. It also aims at active participation of the students in the learning process through experimentation and putting into practice the knowledge acquired in the classrooms to nurture their research aptitude and assist career growth.

### Who can apply?

The program is open to the students pursuing postgraduate courses in all branches of chemical and life sciences at any recognized Indian University/ College/ Research Institute.

### Minimum eligibility criteria:

- Final year students of M.Sc./Integrated Masters/Dual degree courses/M.Tech/M. Pharm/related masters courses from a recognized University/ Institute /college in the relevant discipline.
- Candidate must have secured at least 65% marks throughout their academic career (starting from 10th standard or equivalent examination).
- The internship program must be a mandatory part for the candidate's course curriculum.

Opportunities are also available for short-term trainee/summer-fellows through the sponsored program from the government agencies such as Academy Summer Fellow (INSA/IAS), INSPIRE, RISE etc. In such cases, CSIR-IICB will accept application or recommendation from the concerned sponsored agencies. No direct application from the student will be accepted under this category. Selected students from RISE program (under Govt. West Bengal) are also accepted as per admissibility.

### Intake timeline and duration of the program:

Institute will accommodate trainees once a year commencing from **May-June 2024**.

Duration of the program will be minimum of two months and maximum of one year.

Tenure will be strictly dependent on the selected candidate's academic curriculum requirement, as recommended from concerned Head of the Department/Institution /University and available vacancy under the supervisor at CSIR-IICB.

### When to apply:

Application timeline: 01<sup>st</sup> – 15<sup>th</sup> April 2024

### Application procedure:

Willing students satisfying the eligibility criteria may apply Online link notified.

Before applying keep the soft copy (documents in pdf format only) of the following:

- Scan copy of the duly filled Application Form- A, with Brief Statement of Purpose on 'what fascinates you in science and how this internship would be beneficial for your career' (in max. 250 words).
- A single PDF file of the following documents/forms must be uploaded:
  - Marksheet of 10th class
  - Marksheet of 12th class
  - Marksheet of the undergraduate degree (UG) program (year wise and final degree)
  - Marksheets of post-graduate/ dual degree program/ integrated degree (semester wise or year wise, as applicable)
- Recommendation letter from the concerned college/University/ Institute (strictly as per the sample provided)
- A passport size photograph (jpeg, png, less than 20 KB) needs to be uploaded.

In addition to the online application candidates are required to send the hard copy of application 'APPLICATION FORM' [Form A] provided below along with the RECOMMENDATION LETTER.

*Submission of both Google sheet and hard copy of the application is mandatory.*

***Hard copy application should reach us by the application timeline, 15<sup>th</sup> April 2024.***

**Address for application submission:**

Envelope must be superscribed as "Application for Summer Internship Program" - Session: 2024

To

Dr. Sanjay Dutta

Sr. Principal Scientist

Head, Human Resource Group (HRG)

CSIR-Indian Institute of Chemical Biology

4- Raja S.C. Mullick Road, P.O. Jadavpur

Kolkata 700032

**Selection:**

Selection will be based on academic excellence, Statement of purpose of the applying candidates.

The candidates will be selected for two disciplines-Biological sciences & Chemical sciences depending on laboratory requirements and available vacancy at CSIR-IICB.

The selected candidates will be notified via website notification / email.

**Few important points:**

- ❖ No accommodation is provided by the institute.
- ❖ No fee is applicable for the program.
- ❖ Incomplete and invalid applications in any respect will be summarily rejected & no correspondence in this regard will be entertained.
- ❖ The decision in view of the selected candidates taken by the institute will be final in all respect. No further communications will be entertained in this regard.
- ❖ During the project tenure the students have to follow strictly all the rules and regulations of CSIR-IICB. Strict compliance of the safety rules by the student is a must inside the laboratory.
- ❖ University/college/institute must take responsibilities of any misconduct by the student(s).
- ❖ The schedule of the entire program and related policy is subject to change as per institute requirements.

**Information/ Contact:**

For any further information email at [debasree@iicb.res.in](mailto:debasree@iicb.res.in) / [dissertation.iicb@gmail.com](mailto:dissertation.iicb@gmail.com) .

Guardians/students are requested not to contact the over phone or by visiting personally regarding their application status or selection.

For queries:

Email/ई मेल: [debasree@iicb.res.in](mailto:debasree@iicb.res.in) / [dissertation.iicb@gmail.com](mailto:dissertation.iicb@gmail.com)

Ph. No. - 03324995702

**CSIR-INDIAN INSTITUTE OF CHEMICAL BIOLOGY**  
KOLKATA – 700 032

**APPLICATION FORM**

SUMMER INTERNSHIP PROGRAM at CSIR-IICB

1. Name of Applicant	
2. Father's Name	
3. Date of Birth	
4. Address of Communication	
E-Mail	
Phone no.	
5. Permanent Address	
6. Pursuing Degree (Indicate Department & Courses)	
7. Year of study	
8. College/ Institute /University	
9. Duration of the internship Specify the period	
10. Discipline of study (Chemical sciences / Biological sciences)	
11. Research area of interest	

12. Academic Qualifications:

Name of class/degree	Name of Board/University/institute	Completion year/ ongoing	Subjects	Percentage of marks/ CGPA

*Do not attach hard copy of the mark sheets. Verification of marks will be done at the time of joining.*

Achievements (if any) *State-level Medals, fellowships, Scholarships, Prizes or any other Award, Distinctions:*

13. Other Qualifications (if any): \_\_\_\_\_

14. Research Training (if any) : \_\_\_\_\_

15. Faculty at CSIR-IICB (candidates might indicate any two names as preferences based on research area):

a)

b)

16. Brief Statement of Purpose on 'what fascinates you in science and how this internship would be beneficial for your career' (in max. 250 words).

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**Declaration of the student:**

1. I declare that the information provided in regard to my application for training at CSIR-IICB is true and complete.
2. It is my responsibility to submit required documents as and when instructed. I shall abide by the rules and regulations during my internship period at CSIR-IICB.
3. I understand that, no part of the research work conducted at CSIR-IICB during my internship tenure will be used for lecture, poster presentation and for manuscript submission without written consent from the supervisor at CSIR-IICB.
4. I understand that, the report for the internship work shall carry the recommendation from the supervisor of CSIR-IICB.

Date:

\_\_\_\_\_  
Signature of the Student

Place:

\_\_\_\_\_  
Name of the Student (in capital letters)

**SAMPLE RECOMMENDATION LETTER**  
*(On concerned Letter Head only, with all Contact details)*

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To  
The Director  
CSIR-Indian Institute of Chemical Biology  
4-Raja S. C. Mullick Road  
Kolkata- 700032

(Kind attn: Head, HRG)

Sub: Summer Internship program

Sir/Madam,  
Mr/Ms ..... the student of ..... course wishes to undertake internship at CSIR-IICB in the R & D area of ..... of CSIR-IICB. He/she requires to do the training for a period of ..... months from ..... to ..... Mr/Ms..... is studying in our university /institute/ college in ..... department and bears good moral characters and conduct.

This is to certify that the internship is part of his/her course curriculum. The report submitted by the student after completion of the program shall carry the recommendation of the supervising CSIR-IICB Scientist.

It is our responsibility to protect the confidentiality of the data presented in the report and shall not be published without the written consent of supervising CSIR-IICB Scientist. The student has been adequately informed to strictly abide by the rules-regulations and discipline of your institution.

Thanking you.

Sincerely

Signature with stamp

(Name in full & Date)

*[Letters without signature of the recommending authority Head of the department/ Institute/college or without intended period internship will not be considered.]*