



**CSIR-INDIAN INSTITUTE OF CHEMICAL BIOLOGY**  
 (COUNCIL OF SCIENTIFIC & INDUSTRIAL RESEARCH)  
 4, Raja S. C. Mullick Road, Jadavpur, Kolkata – 700032 India  
**PHONE:** +91 33 2483-1982 **EPABX:** +91 33 2499 5837, 5788  
**FAX:** + 91 33 2473-5197 **website:** <http://www.iicb.res.in>



Enquiry No.: IICB/PUR/25-26/663/611/AMC/307

Date: 04.12.25

**From:** The Director  
 Indian Institute of Chemical Biology

Due Date	As per NIC CPP Portal
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**To:** M/s Premas Life Sciences Pvt. Ltd,  
 E-49/5, 3<sup>rd</sup> Floor,  
 Okhla Phase II, Okhla Industrial Area,  
 New Delhi-110020, India  
 Email: [cs@premaslifesciences.com](mailto:cs@premaslifesciences.com)

### REQUEST FOR QUOTATION

Sir/Madam,

Please send your quotation for **ANNUAL MAINTENANCE CONTRACT (AMC)** for the following Equipment/Instrument/Item through NIC's CPP Portal.

Sl. No.	DESCRIPTION OF MATERIALS	Quantity
01	Non-Comprehensive Annual Maintenance Contract (AMC) for MiSeq System (SY-410-1003), Serial Number: M05599	01 job.
<p>1. <b>Type of Maintenance:</b> Non-Comprehensive AMC</p> <p>2. <b>Visits:</b> Preventive Maintenance visits -01[One] + Unlimited Breakdown visits per year during the duration of the AMC period. The preventive maintenance visits shall be rendered at equally spaced intervals during the AMC period</p> <p>3. <b>Nature of AMC :</b> Non Comprehensive</p> <p>4. <b>Job Site :</b> CSIR-IICB TRUE Campus, Salt Lake, CN-06, CN Block, Sector V, Bidhannagar, Kolkata-700091, West Bengal</p> <p>5. <b>AMC Period:</b> One Year from the date of AMC/Work Order.</p> <ul style="list-style-type: none"> <li>Installation / replacement of any spare free of cost if spares are ordered and delivered on chargeable basis during the AMC period. This clause will be applicable only in case of a non-comprehensive maintenance service plan.</li> <li>On emergency breakdown, equipment must be attended immediately and in any case not more than four working days (exclusive of date of intimation from IICB) failing which liquidated damage/penalty will be incurred @0.5% of the contract value for each week or part there of delay up to maximum of 10% of the order value.</li> <li>GST No. of CSIR-IICB: 19AAATC2716R3ZA.</li> <li>Service provider other than the manufacturer will submit the valid Manufacturer's Authorization issued by the principal company along with offer/quotation. The authorization certificate should bear the complete name, designation, address, e-mail ID and phone number of the person / official under whose signature the authorization is being issued. Further, the authorization certificate should confirm that the service provider / bidder has all the necessary technical expertise, qualified and trained manpower, all tools and instruments etc. that would be required to render effective and efficient maintenance coverage for the equipment in question.</li> </ul>		

For & On behalf of the CSIR-Indian Institute of Chemical Biology,  
 Kolkata  
 Digitally signed by  
 Controller of Chemicals, IICB  
 Date: 10-12-2025  
 15:31:14 Page 1 of 17

**Terms & conditions:-**

(Please go through the terms & conditions carefully before submitting the quotation especially payment terms at Point No. 6. Conditional offer will not be accepted).

**TERMS & CONDITIONS**

1. All Bids/Quotations shall be submitted through NIC's CPP Portal. **Bid Validity should be 180 days from the date of opening.**

2. Quotation must include details with percentage break ups if any such as service tax etc. as per GST Act (i.e. Basic service charges for AMC and the Service Tax applicable etc. as per GST Act). ~~If AMC is comprehensive in nature then the taxes applicable in percentage must be mentioned as per GST Act.~~

3. **Bid Securing Declaration is to be submitted along with offer failing which offer will be rejected.**

4. Taxes on Goods and Services: - The rate of Taxes in terms of percentage must be clearly indicated wherever chargeable as per GST Act.

5. Quotation must be valid for six months from the date of quotation. A bid valid for a shorter period may be rejected by the Purchaser as non-responsive.

**6. Payment terms:-**

(i) **No advance payment will be made.**

(ii) **Payment against Invoice/Bill within 30 days after satisfactory services at CSIR-IICB.**

(iii) **We may accept the payment terms pertaining to AMC in two half yearly equal installments as follows:-**

(a) **50% payment of the AMC charges will be made after completion of the first six months of the contract period subject to the satisfactory service certificate from the user of the equipment under the AMC contract.**

(b) **Balance 50% payment will be made after completion of the AMC contract period subject to the satisfactory service certificate from the user of the equipment under the AMC contract.**

(iv) **Following information should be reflected in the Invoice/Bill for making payments through e-mode:-**

(a) **11 Digit core Banking Account Number**

(b) **Type of Account (Saving / Current)**

(c) **Name of Account Holder**

(d) **Name of Bank & Branch**

(e) **IFSC Code No.**

(f) **MICR No.**

(v) **For making payments please submit your pre-receipted over a revenue stamp of Rs. 1/-. The period of AMC and the period of claim should be clearly mentioned in the invoices.**

(vi) **The Income Tax to be deducted at source (if any) may please be reflected in your invoice along with your Pan Number. CSIR-IICB will deduct Income Tax at source as per Govt. norms/regulations/directives without any prior intimation at the time of making payment to the vendors.**

(vii) **The copies of service reports of preventive / Emergency Services duly signed by the user should be submitted to the Stores & Purchase Division along with the invoices while submitted for payment. Service Providers are requested to keep such records/documents with signature of the user of the equipments under AMC.**

(viii) **GST-TDS will be applicable as per GST Rules.**

7. Your firm should not provide similar services / AMC to any other party at a cost lower than that charged from CSIR-IICB. An undertaking for this may be provided along with bid.

8. (i) **No. of preventive maintenance must be equally spaced during the entire period of AMC.**

(ii) On Emergency Breakdown, equipment must be attended **immediately not more than four working days (exclusive of date of intimation from IICB) failing which liquidated damage / penalty will be incurred as indicated in this tender enquiry.**

(iii) Down time should not be **more than four days (exclusive of date of intimation from IICB).**

(iv) The down time may be added in the AMC period and accordingly, the AMC duration shall also stand extended.

9. (i) The parts, replaced on chargeable basis should be returned to the Stores, CSIR-IICB in case of non-comprehensive AMC.

(ii) Any spares and consumables required has to be provided by the contract holder i.e. CSIR-IICB to be replaced on chargeable basis in case of non-comprehensive AMC.

10. Right to Information Act 2005: The tenderer may indicate if any information in his tender includes information of commercial confidence, trade secrets or intellectual property, the disclosure of which would harm the competitive position of your company.

11. Prices quoted by the bidder shall remain fixed during the entire period of contract and shall not be subject to variation on any account.

12. Any interlineations, erasures or overwriting shall be valid only if the persons or persons signing the bid initial them.

### 13. Settlement of Disputes:

(i) The Purchaser and the supplier shall make every effort to resolve amicably by direct informal negotiation any disagreement or dispute arising between them under or in connection with the Contract.

(ii) If, after twenty-one (21) days, the parties have failed to resolve their dispute or difference by such mutual consultation, then either the Purchaser or the Supplier may give notice to the other party of its intention to commence arbitration, as hereinafter provided, as to the matter in dispute, and no arbitration in respect of this matter may be commenced unless such notice is given. Any dispute or difference in respect of which a notice of intention to commence arbitration has been given in accordance with this Clause shall be finally settled by arbitration. Arbitration may be commenced prior to or after delivery of the Goods under the Contract.

(iii) The dispute settlement mechanism/arbitration proceedings shall be concluded as under:

(a) In case of Dispute or difference arising between the Purchaser and a domestic supplier relating to any matter arising out of or connected with this agreement, such disputes or difference shall be settled in accordance with the Indian Arbitration & Conciliation Act, 1996 and Arbitration & Conciliation (Amendment) Act 2015, the rules there under and any statutory modifications or re-enactments thereof shall apply to the arbitration proceedings. In the event of any question/dispute/difference arising under the agreement or in connection herewith (except as to matters the decision of which is specifically provided under this agreement), the same shall be referred to the Delhi International Arbitration Centre (DIAC), Delhi High Court, New Delhi OR India International Arbitration Centre (IIAC) for appointment of arbitrator to adjudicate the dispute. The award of the arbitrator shall be final and binding on the parties. The arbitrator may give interim award(s) and / or directions, as may be provided. Subject to the aforesaid provision, the Arbitration and Conciliation Act 1996 and the rules made hereunder and any modification thereof from time to time being in force shall be deemed to apply to the arbitration proceedings under this clause.

(b) In the case of a dispute between the purchaser and a Foreign Supplier, the dispute shall be settled by arbitration in accordance with provision of sub-clause (a) above. But if this is not acceptable to the supplier then the dispute shall be settled in accordance with provisions of UNCITRAL (United Nations Commission on International Trade Law) Arbitration Rules.

(iv) The venue of the arbitration shall be the place from where the purchase order or contract is issued.

(v) Notwithstanding any reference to arbitration herein:

(a) the parties shall continue to perform their respective obligations under the Contract unless they otherwise agree; and

(b) the Purchaser shall pay the Supplier any monies due to the Supplier.

### 14. Debarring the firms from business:

The process of debarring the firm would be initiated in the below mentioned cases subject to the recommendation of the

decision making committee and Director, CSIR-IICB. The conditions for debarring the firm are:

**(Supply means: - Services to be provided under the terms & condition of AMC)**

**(Purchase Order means: AMC Contract issued by CSIR-IICB and entered with the service provider).**

- i) Not supplying the services/materials as mentioned in the Purchase Order.
- ii) Not fulfilling the contractual obligations as per the terms & conditions of the Purchase Order.
- iii) Not able to provide the required spares during the contract period of AMC or the period as specified in the vendors quotation "or" in the tender enquiry "or" Purchase Order of the buyer at the time of the procurement of the equipment from OEM.
- iv) Repeated failures for keeping the equipment functional.
- v) Inadequate service back-up in terms of spares & manpower being repeatedly observed in a number of occasions and recorded by CSIR-IICB during the AMC period and specified above in Point no. 14 (iii)/during the life cycle of the equipment.
- vi) In case it is proved that the services being provided to CSIR-IICB has been sub-letted to some other vendor.

#### 15. Termination for Insolvency:-

The Purchaser (CSIR-IICB) may at any time terminate the Contract by giving written notice to the Supplier (Service Provider), if the Supplier becomes bankrupt or otherwise insolvent. In this event, termination will be without compensation to the Supplier, provided that such termination will not prejudice or affect any right of action or remedy, which has accrued or will accrue thereafter to the Purchaser.

#### 16. Termination for Convenience

(i) The Purchaser (CSIR-IICB), by written notice sent to the Supplier (Service provider), may terminate the Contract, in whole or in part, at any time. The notice of termination shall specify that termination is for the Purchaser's convenience, the extent to which performance of the Supplier under the Contract is terminated, and the date upon which such termination becomes effective.

(a) To have any portion completed and delivered (services) at the Contract terms and prices; and/or

(b) To cancel the remainder and pay to the Supplier an agreed amount for partially completed Goods/Services.

**17. Applicable Law:-**The Contract shall be interpreted in accordance with the laws of the Union of India and all disputes shall be resolved as per Point No.13 (settlement of disputes)

#### 19. Notice

(i) Any notice given by one party to the other pursuant to this contract/order shall be sent to the other party in writing or by cable, telex, FAX, e-mail or and confirmed in writing to the other party's address specified in the Purchase Order/Contract.

(ii) A notice shall be effective when delivered or on the notice's effective date, whichever is later.

**20. Code of Integrity and Conflict of Interest:** the firm and the procuring entity should observe the highest standard of ethics and should not indulge in Corrupt Practice, Fraudulent Practice, Anti-competitive Practice, Coercive Practice, Conflict of Interest, Obstructive Practice. **The firm has to provide "Format for declaration by the Bidder for Code of Integrity & Conflict of Interest" duly filled and signed.**

#### 21. Notwithstanding the above:-

(a) Director, CSIR-IICB reserves the right to accept/reject fully or partially any Bid received against this Enquiry without assigning any reason thereof.

(b) Director, CSIR-IICB is at the liberty to terminate the AMC at any time without assigning any reason. However, the payment will be made for the period during which services has been provided subject to the certification from the user of CSIR-IICB for the equipment under AMC.

**22.** In pursuance of the OM bearing No. F.N. 6/18/2019-PPD dated 23.07.2020 issued by Public Procurement Div., Department of Expenditure, Ministry Of Finance, Govt. of India and IICB's Notice bearing No. IICB/Pur/SPO/GFR/2020-21 dated 27.07.2020 regarding restrictions on procurement from a bidder of a country which shares a land border with India, firms are required to submit the "Certificate as per format (Annexure-.....) as mandatory eligibility criteria for acceptance of their offers. If this certificate is not provided by the firm then their offer will be rejected. No such certificate from the firm will be accepted after opening of the bids.

#### Clauses:-

- (i) Any bidder from a country which shares a land border with India will be eligible to bid in this tender/enquiry only if the bidder is registered with the Competent Authority.

- (ii) "Bidder" (including the term 'tendered', 'consultant' or 'service provider' in certain (contexts) means means any person or firm or company, including any member of a consortium or joint venture (that is an association of several persons, or firms or companies), every artificial juridical person not falling in any of the descriptions of bidders stated hereinbefore, including any agency, branch or office controlled by such person, participating in a procurement process.
- (iii) "Bidder from a country which shares a land border with India" for the purpose of this Order (i.e. OM bearing No. **F.N. 6/18/2019-PPD dated 23.07.2020 issued by Public Procurement Div., Department of Expenditure, Ministry Of Finance, Govt. of India** means:-
- An entity incorporated, established or registered in such a country; or
  - A subsidiary of an entity incorporated, established or registered in such a country; or
  - An entity substantially controlled through entities incorporated, established or registered in such a country; or
  - An entity whose beneficial owner is situated in such a country; or
  - An Indian (or other) agent of such an entity; or
  - A natural person who is a citizen of such a country; or
  - A consortium or joint venture where any member of the consortium or joint venture falls under any of the above.
- (iv) The "Beneficial Owner" for the purpose of (iii) above will be as under:-
- In case of a company or Limited Liability Partnership, the beneficial owner is the natural person(s), who, whether acting alone or together, or through one or more juridical person(s), has a controlling ownership interest or who exercises control through other means.
- Explanation –
- "Controlling ownership interest" means ownership of, or entitlement to, more than twenty-five percent of shares or capital or profits of the company;
  - "Control" shall include the right to appoint the majority of the directors or to control the management or policy decisions, including by virtue of their shareholding or management rights or shareholders agreements or voting agreements;
- In case of a partnership firm, the beneficial owner is the natural person(s) who, whether acting alone or together, or through one or more juridical person, has ownership of entitlement to more than fifteen percent of capital or profits of the partnership;
  - In case of an unincorporated association or body of individuals, the beneficial owner is the natural person(s), who, whether acting alone or together, or through one or more juridical person, has ownership of or entitlement to more than fifteen percent of the property or capital or profits of such association or body of individuals;
  - Where no natural person is identified (i) or (ii) or (iii) above, the beneficial owner is the relevant natural person who holds the position of senior managing official;
  - In case of a trust, the identification of beneficial owner(s) shall include identification of the author of the trust, the trustee, the beneficiaries with fifteen percent or more interest in the trust and any other natural person exercising ultimate effective control over the trust through a chain of control of ownership.
- (v) An Agent is a person employed to do any act for another, or to represent another in dealings with third persons.
- (vi) The successful bidder shall not be allowed to sub-contract the Purchase Order (in full or in part) or any work/services mentioned in the contract/Purchase Order to any contractor from a country which shares a land border with India unless such contractor is registered with the Competent Authority.

**23. In pursuance of the OM bearing No. P-45021/2/2017-PP(BE-II) dated 04<sup>th</sup> June, 2020 and again on 16<sup>th</sup> September 2020 issued by Department of Industry and Internal Trade (Public Procurement Section), Ministry of Commerce & Industry, Govt. of India & subsequent amendment vide ref. no. P-45021/2/2017-PP (BE-II)-Part(4)Vol.II dated 19 July 2024 of Department for Promotion of Industry and Internal Trade (DPIIT), Ministry of Commerce & Industry, New Delhi and IICB's Notice bearing No. IICB/Pur/SPO/Notice/Vendor dated 16.10.2020 regarding declaration of vendors as Local Supplier Class I/II, it is hereby intimated that only Class I & II local suppliers are eligible to bid. In this context, all participating firms are requested to provide the enclosed form (Chapter XVIII) duly filled and signed. No such self-certification/declaration from the firm will be accepted after opening of the bids. The details are available at Tender Notice of IICB's website <http://iicb.res.in>.**

**Minimum Local Content: The 'local content' requirement to categorize a supplier as Class I local supplier is minimum 50%. For 'Class II local supplier', the 'local content' requirement is minimum 20%.**

**Class I local supplier at the time of tender, bidding or solicitation shall be required to indicate percentage of local content and provide self-certification that the item offered meets the local content and provide self-certification that the item offered meets the local content requirement for Class I local supplier/Class II local supplier, as the case may be. They shall also give details of the location(s) at which the local value addition is made.**

**In pursuance of the OM bearing No. P-45021/102/2019-PP(BE-II)(E-29930) dated 26.11.2020 issued by Department for Promotion of Industry and Internal Trade (Public Procurement Section), Ministry of Commerce & Industry, Govt. of India, bidders offering imported products will fall under the category of Non-Local Supplier and they can't claim themselves as Class I local supplier / Class II local supplier by claiming profit, warehousing,**

**marketing, logistics, freight etc. as local value addition. As per order No. P-45021/102/2019-BE-II- Part(1) (E-50310) dated 04.03.21 the bidders offering imported products will fall under the category of Non-local supplier. They can't claim themselves as Class-I local suppliers/Class-II local suppliers by claiming the services as transportation, insurance, installation, commissioning, training and after sales service support like AMC/CMC etc as local value addition.**

**24. a) The purchaser reserves its right to terminate the maintenance contract at any time after giving due notice without assigning any reason. The contractor will not be entitled to claim any compensation against such termination. However, while terminating the contract, if any payment is due to the contractor for maintenance services already performed in terms of the contract, these would be paid to it/him as per the contract terms.**

**b) The following details should be provided by Service Provider:**

- Channel of registering service request, response time for resolving the request.
- Channel for escalation of service request in case of delay or unsatisfactory resolution of request, monitoring of service levels etc. this would include provision of help lines, complaint registration and escalation procedures.
- Certificate from bidder to the effect that the prices charged by him should not exceed the prevailing rates charged by him from others for similar services.

**25. Vendor, along with their quotation / bid, will provide the copy of past purchase orders for the quoted / similar offered services placed on them by various organizations, CSIR Laboratories/ Govt. Research Institutes or Organizations/PSUs during the last three (03) years ending on 31.03.2025. The copy of the past purchase orders provided by the vendor will be kept confidential and it will be used by the Decision Making Committee of IICB for arriving at a proper decision only.**

**26. The Bid prepared by the Bidder shall include documents as under:**

Sr. No.	Name of the Form
1	Bidder Information Form
2	Manufacturers' Authorization Form
3	Bid Securing Declaration Form
4	Service Support Detail Form
5	Format for declaration by the Bidder for Code of Integrity & conflict of interest
6	Format for Affidavit of Self Certification regarding Class of Local Supplier, Local Content and Domestic value addition for the quoted item to be furnished on original Manufacturer's letterhead and signed by the authorized signatory of original Manufacturer
7	Self-Certification regarding Restrictions under Rule 144 (xi) of the General Financial Rules (GFRs)
8	Acceptance of Terms & Conditions of Tender
9	Price Reasonability Certificate
10	Documentary evidence about the status of the bidder i.e. whether MSE or not, owned by SC/ST or not and whether the MSE is owned by a women entrepreneur or not
11	Work Order copies of identical or similar type of service during the last 03 years ending on 31.03.25 along with details of such services and prices eventually or finally paid.
12	PAN and GST details to be attached/indicated with documentary evidence.

13	Quotation
14	BoQ
15	Any other documents as mentioned in the Tender Document.

**27. The Director, CSIR-IICB reserves the right to accept or reject any bid/quotation at any stage of tendering.**

**CONTROLLER OF STORES & PURCHASE  
FOR AND BEHALF OF CSIR-INDIAN INSTITUTE OF CHEMICAL BIOLOGY, KOLKATA**

**Bidder Information Form**  
**(On the Letter Head of the Bidder)**

(a) *[The Bidder shall fill in this Form in accordance with the instructions indicated below. No alterations to its format shall be permitted and no substitutions shall be accepted. This should be done of the letter head of the firm]*

Date : *[insert date (as day, month and year) of Bid Submission]*

Tender No : *[insert number from Invitation for bids]*

01.	Bidder's Legal Name <i>[insert Bidder's legal name]</i>
02.	In case of JV, legal name of each party: <i>[insert legal name of each party in JV]</i>
03.	Bidder's actual or intended Country of Registration: <i>[insert actual or intended Country of Registration]</i>
04.	Bidder's Year of Registration: <i>[insert Bidder's year of registration]</i>
05.	Bidder's Legal Address in Country of Registration: <i>[insert Bidder's legal address in country of registration]</i>
06.	Bidder's Authorized Representative Information  Name: <i>[insert Authorized Representative's name]</i>  Address: <i>[insert Authorized Representative's Address]</i>  Telephone/Fax numbers: <i>[insert Authorized Representative's telephone/fax numbers]</i>  Email Address: <i>[insert Authorized Representative's email address]</i>
07.	Attached are copies of original documents of:  Articles of Incorporation or Registration of firm named in 1, above.

Signature of Bidder \_\_\_\_\_

Name \_\_\_\_\_

Business Address \_\_\_\_\_



**MANUFACTURERS' AUTHORIZATION FORM \***

***[The Bidder shall require the Manufacturer to fill in this Form in accordance with the instructions indicated. This letter of authorization should be on the letterhead of the Manufacturer and should be signed by a person with the proper authority to sign documents that are binding on the Manufacturer.]***

Date : *[insert date (as day, month and year) of Bid Submission]*

Tender No. : *[insert number from Invitation For Bids]*

To : *[insert complete name and address of Purchaser]*

**WHEREAS**

We *[insert complete name of Manufacturer]*, who are official manufacturers of *[insert type of goods manufactured]*, having factories at *[insert full address of Manufacturer's factories]*, do hereby authorize *[insert complete name of Bidder]* to submit a bid the purpose of which is to provide maintenance service of the equipment (insert name of the equipment/system) as per the scope of service/terms and conditions stipulated in the tender referred above.

Further, it is certified that *[insert complete name and address of the bidder]*, has all necessary expertise, qualified and trained manpower, all tools and instruments etc that would be required to render effective and efficient maintenance coverage for the equipment *[insert name of the equipment/system]*

Signed: *[insert signature(s) of authorized representative(s) of the Manufacturer]*

Name: *[insert complete name(s) of authorized representative(s) of the Manufacturer]*

Title: *[insert title]*

Duly authorized to sign this Authorization on behalf of: *[insert complete name of Bidder]*

Dated on \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_ *[insert date of signing]*

**\*(Not required in case the bidder itself is the manufacturer)**

**Bid Securing Declaration Form**  
**(On the Letter Head of the Bidder)**

Date: \_\_\_\_\_

Tender No. \_\_\_\_\_

To (insert complete name and address of the purchaser)

I/We. The undersigned, declare that:

I/We understand that, according to your conditions, bids must be supported by a Bid Securing Declaration.

I/We accept that I/We may be disqualified from bidding for any contract with you for a period of one year from the date of notification if I am /We are in a breach of any obligation under the bid conditions, because I/We

- a) have withdrawn/modified/amended, impairs or derogates from the tender, my/our Bid during the period of bid validity specified in the form of Bid; or
- b) having been notified of the acceptance of our Bid by the purchaser during the period of bid validity (i) fail or reuse to execute the contract, if required, or (ii) fail or refuse to furnish the Performance Security, in accordance with the Instructions to Bidders.

I/We understand this Bid Securing Declaration shall cease to be valid if I am/we are not the successful Bidder, upon the earlier of (i) the receipt of your notification of the name of the successful Bidder; or (ii) thirty days after the expiration of the validity of my/our Bid.

Signed: \_\_\_\_\_ (insert signature of person whose name and capacity are shown)  
in the capacity of \_\_\_\_\_ (insert legal capacity of person signing the Bid Securing Declaration)

Name: \_\_\_\_\_ (insert complete name of person signing the Bid Securing Declaration)

Duly authorized to sign the bid for an on behalf of (insert complete name of Bidder)

Dated on \_\_\_\_\_ day of \_\_\_\_\_ (insert date of signing)

Corporate Seal (where appropriate)

(Note: In case of a Joint Venture, the Bid Securing Declaration must be in the name of all partners to the Joint Venture that submits the bid)

**Service Support Detail Form****(On the Letter Head of the Bidder)**

<b>Sl. No</b>	<b>Nature of Services Imparted</b>	<b>List of similar type of equipment services in the past 03 years</b>	<b>Address, Telephone Nos., Fax Nos. and e-mail address</b>

**Signature and Seal of the Manufacturer/Bidder.....****Place:****Date:**

**Format for declaration by the Bidder for Code of Integrity & conflict of interest****(On the Letter Head of the Bidder)**

Ref. No: \_\_\_\_\_

Date \_\_\_\_\_

To,

\_\_\_\_\_

(Name &amp; address of the Purchaser)

Sir,

With reference to your Tender No. \_\_\_\_\_ dated \_\_\_\_\_ I/We hereby declare that we shall abide by the Code of Integrity for Public Procurement as mentioned in your Tender document and have no conflict of interest.

The details of any previous transgressions of the code of integrity with any entity in any country during the last three years or of being debarred by any other Procuring Entity are as under:

- a
- b
- c

We undertake that we shall be liable for any punitive action in case of transgression/ contravention of this code.

Thanking you,

Yours sincerely,

Signature  
(Name of the Authorized Signatory)  
Company Seal

**Format for Affidavit of Self Certification regarding Class of Local Supplier, Local Content and Domestic value addition for the quoted item to be furnished on original Manufacturer's letterhead and signed by the authorized signatory of original Manufacturer. (In Company Letter head)**

Date: \_\_\_\_\_

I \_\_\_\_\_ S/o, D/o, W/o \_\_resident of \_\_\_\_\_ do hereby solemnly affirm and declare as under:

That I will agree to abide by the terms and conditions of the policy of Government of India issued vide Notification – Public Procurement (preference to Make in India), Order2017 –Revision; regarding P- 45021/2/2017-PP(BE-II)-Part (4) Vol.II dated 19<sup>th</sup> July 2024.

That the information furnished hereinafter is correct to be of my knowledge and belief and I undertake to produce relevant records before the procuring entity or any authority so nominated for the purpose of assessing the local content.

That the local content for all inputs which constitute the said equipment has been verified by me and I am responsible for the correctness of the claims made therein.

That in the event of the domestic value addition of the product mentioned herein is found to be incorrect and not meeting the prescribed value-addition norms, based on the assessment of an authority so nominated for the purpose of assessing the local content, action will be taken against me as per Order No. P-45021/2/2017-PP(BE-II)-Part (4) Vol. II dated 19.06.2024 and its subsequent amendments.

I agree to maintain the following information in the Company's record for a period of 3 years and shall make this available for verification to any statutory authority: (Kindly fill up the below mentioned particulars)

(i)	Name and details of the Domestic Manufacturer (Registered Office, Manufacturing Unit location, nature of legal entity),	
(ii)	Location at which the value was added (Detailed address).	
(iii)	Date on which this certificate is issued,	
(iv)	R&D item for which the certificate is produced,	
(v)	Procuring entity to whom the certificate is furnished,	
(vi)	Percentage of local content claimed,	
(vii)	Name and contact details of the unit of the manufacturer,	

Contd.....(Next Page)

I/We do hereby declare that as per the order no. P-45021/2/2017-PP(BE-II)-Part (4) Vol.II dated 19<sup>th</sup> July 2024 issued by Department for Promotion of Industry and Internal Trade (DPIIT), Govt. of India, we are \_\_\_\_\_(Class-I/Class-II) supplier and we understand that:

- a. Imported items sourced locally from resellers/distributors shall be excluded from calculation of local content.
- b. The license fees/royalties paid/ technical charges paid out of India shall be excluded from local content calculation.
- c. Procurement/Supply of repackaged/refurbished/rebranded imported products as understood commonly shall be treated as reselling of imported products and shall be excluded from calculation of local content. The definition of repackaged/refurbished/rebranded imported products is as follows;

'Refurbishing' means repair or recondition of an imported product does not amount to manufacture because no new goods come into existence.

'Repackaging' means repacking of imported goods from bulk pack to smaller packs would not ordinarily amount to manufacture of a new item.

'Rebranding' means relabeling or renaming or change in symbol or logo/makes or corporate image of a company/ organization/ firm for an imported product would amount to rebranding.

- d. To ensure that imported items sourced locally from resellers/distributors are excluded from calculation of local content, procuring entities to obtain from bidders, the cost of such locally-sourced imported items (Inclusive of taxes) along with break-up on license/royalties paid/ technical expertise cost etc. sourced from outside India. For items sold by bidder as reseller, OEM certificate for country of origin to be submitted.
- e. The bidders offering imported products will fall under the category of Non-Local suppliers. They cannot claim themselves as Class-I/ Class-II local suppliers by claiming profit, warehousing, marketing, logistics, freight etc. as local value addition.
- f. Also, the bidders offering imported products will fall under the category of Non-local suppliers. They can't claim themselves as Class-I local supplier / Class-II local supplier by claiming the services such as transportation, insurance, installation, commissioning, training and aftersales service support like AMC/CMC as local value addition.
- g. Further, we are not claiming the services such as transportation, insurance, installation, commissioning, training, after sales service (warranty or AMC/CMC support), consultancy and custom clearance including customs duty as local value addition.

I/WE CERTIFY THAT ALL INFORMATION FURNISHED BY OUR FIRM IS TRUE & CORRECT AND IN THE EVENT THAT THE INFORMATION IS FOUND TO BE A FALSE DECLARATION IT WILL BE A BREACH OF THE CODE OF INTEGRITY UNDER RULE 175(1)(i)(h) OF THE GENERAL FINANCIAL RULES FOR WHICH A BIDDER OR ITS SUCCESSORS CAN BE DEBARRED FOR UP TO TWO YEARS AS PER RULE 151(iii) OF THE GENERAL FINANCIAL RULES ALONG WITH SUCH OTHER ACTIONS AS MAY BE PERMISSIBLE UNDER LAW.

[Signature with office seal]

For and on behalf of M/s Authorised .....  
 Signatory .....  
 Name of Authorised Signatory.....  
 Designation .....  
 Office Address Email ID Phone Number .....  
 .....  
 .....

Place:-.....

Date: -.....

**Self Certification regarding restrictions under Rule 144 (xi) of the General Financial Rules (GFRs)*****( to be furnished on Bidder's official letter head and signed by the authorised signatory of Bidder )***

**Reference :** Ministry of Finance Order No.: F. No. 6/18/2019-PPD Dated 23<sup>rd</sup> July, 2020 and subsequent amendment vide Ministry of Finance Order No.: F. No. 7/10/2021-PPD(1) Dated 23.02.2023 on "Restrictions under Rule 144 (xi) of the General Financial Rules (GFRs)".

"I have read the clause no. 22 under Notes for bidders as given in CSIR-IICB Tender Document No. \_\_\_\_\_ [ ***please indicate the tender document reference*** ] regarding restrictions on procurement from a bidder of a country which shares a land border with India; I certify that this bidder is not from such a country or, if from such a country, has been registered with the Competent Authority. I hereby certify that this bidder fulfills all requirements in this regard and is eligible to be considered. ***[Where applicable, evidence of valid registration by the Competent Authority shall be attached]***"

Place:  
Date:

Authorised Signatory.  
Name:  
Designation  
Address  
Mobile No.  
e-mail ID  
Company Seal.

**Self Certification regarding restrictions under Rule 144 (xi) of the General Financial Rules (GFRs) in case of Specified TOT(Transfer of Technology)*****( to be furnished on Bidder's official letter head and signed by the authorised signatory of Bidder )***

**Reference:** Ministry of Finance Order No.: F. No. 6/18/2019-PPD Dated 23<sup>rd</sup> July, 2020 and subsequent amendment vide Ministry of Finance Order No.: F. No. 7/10/2021-PPD (1) Dated 23.02.2023 on "Restrictions under Rule 144 (xi) of the General Financial Rules (GFRs)".

"I have read the clause no. 22 under Notes for bidders as given in CSIR-IICB Tender Document No. \_\_\_\_\_ [ ***please indicate the tender document reference*** ] regarding restrictions on procurement from a bidder having Transfer of Technology (TOT) arrangement. I certify that this bidder does not have any TOT arrangement requiring registration with the competent authority."

**OR**

"I have read the clause no. 22 under Notes for bidders as given in CSIR-IICB Tender Document No. \_\_\_\_\_ [ ***please indicate the tender document reference*** ] regarding restrictions on procurement from a bidder having Transfer of Technology (TOT) arrangement. I certify that this bidder has valid registration to participate in this procurement."

Place:  
Date:

Authorised Signatory.  
Name:  
Designation  
Address  
Mobile No.  
e-mail ID  
Company Seal.

**(On the Letter Head of the Bidder)**

To,

Date:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Sub: Acceptance of Terms & Conditions of Tender**

**Tender Reference No.:** \_\_\_\_\_ **Name of Tender:** \_\_\_\_\_

1. I/We have downloaded/ obtained the tender document(s) for the above mentioned tender from the website(s) namely: \_\_\_\_\_
2. I/we hereby certify that I/we have read the entire terms and conditions of the tender document from Page No. \_\_\_\_\_ to Page No. \_\_\_\_\_ (including all documents like annexure(s), schedule(s) etc, which form part of the contract agreement and I/we shall abide hereby the terms/conditions/clauses contained therein.
3. The Corrigendum(s) issued from time to time b your department/organisation too has also been taken into consideration, while submitting this acceptance letter.
4. I/We hereby unconditionally accept the tender conditions of above mentioned tender document(s)/corrigendum(s) in its totality/entirety.
5. I/We do hereby declare that our firm has not been blacklisted/debarred by any Govt. Department/Public Sector Undertaking.
6. I/We certify that all information furnished by our firm is true & correct and in the event that the information is found to be incorrect/untrue or found violated, then your department/organisation shall without giving any notice or reason therefore or summarily reject the bid or terminate the contract, without prejudice to any other rights or remedy including the forfeiture of the full said earnest money deposited, absolutely.

Yours Faithfully,

(Signature of the Bidder with Official Seal)



**Price Reasonability Certificate**  
**(On the Letter Head of the Bidder)**

**Quotation No.:** \_\_\_\_\_

**Date:** \_\_\_\_\_

This is to certify that the rates quoted by us are the same and not higher than those quoted with other CSIR Labs/Institutes, Government, public sector or private organizations.

\_\_\_\_\_  
**Seal and Signature of the Bidder**