



सी.एस.आई.आर. – भारतीयरासायनिकजीवविज्ञानसंस्थान
CSIR-INDIAN INSTITUTE OF CHEMICAL BIOLOGY
 (COUNCIL OF SCIENTIFIC & INDUSTRIAL RESEARCH)
 4, Raja S. C. Mullick Road, Jadavpur, Kolkata – 700032 India
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BID DOCUMENT

For **Comprehensive Onsite Maintenance Contract For Servers, Computers, Laptops, Printers and Scanners** at both the campuses of CSIR – IICB premises (Jadavpur and Salt Lake Campus) Kolkata for One Year (It may be extended for further one year on the same rates and terms & conditions based on the satisfactory performance) through Submission of offer in Two Bid Format through NIC's CPP Portal by way of URL <http://etenders.gov.in/eprocure/app>

Campus – 1	Campus – 2
CSIR - INDIAN INSTITUTE OF CHEMICAL BIOLOGY 4, RAJA S.C. MULLICK ROAD, KOLKATA – 700 032 (WEST BENGAL) INDIA	CSIR - INDIAN INSTITUTE OF CHEMICAL BIOLOGY - TRUE CN 6, SECTOR V, SALT LAKE CITY, KOLKATA – 700 091 (WEST BENGAL) INDIA

Bid to be submitted in “Two Bid Format” through NIC's CPP Portal by way of URL <http://etenders.gov.in/eprocure/app> as per schedule mentioned in the Tender document.

The Bids must be submitted only in the Central Public Procurement Portal (URL: <http://etenders.gov.in/eprocure/app>). Manual/Offline bids shall not be accepted under any circumstances.

In case of discrepancy between “Important Dates & Time” mentioned in this tender document and the “Critical Dates” mentioned in NIC's CPP Portal then the dates and time displayed as “Critical Dates” at NIC's CPP Portal will be final and binding upon the vendors.

Tender issued by

Stores & Purchase Officer
 CSIR-Indian Institute of Chemical Biology
 4 Raja S.C Mullick Road, Jadavpur, Kolkata-700032
 PHONE: +91 33 2483-1982 EPABX: +91 33 2499-5837, 5788
 FAX: + 91 33 2473-1985/2483-5197 website: <http://www.iicb.res.in>
 Email : purchase@iicb.res.in & akpandey@iicb.res.in

Enquiry No. IICB/PUR/599/569/AMC/12/2020-21;

Date: 15.07.2020

THIS BID DOCUMENT IS FREE OF COST IF DOWNLOADED FROM NIC'S CPP PORTAL BY WAY OF URL <http://etenders.gov.in/eprocure/app>

Chapter – I



सी.एस.आई.आर. – भारतीयरासायनिकजीवविज्ञानसंस्थान
CSIR-INDIAN INSTITUTE OF CHEMICAL BIOLOGY
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4, Raja S. C. Mullick Road, Jadavpur, Kolkata – 700032 India
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Enquiry No. IICB/PUR/599/569/AMC/12/2020-21

Date: 15.07.2020

Tender for Comprehensive Onsite Maintenance Contract For Servers, Computers, Laptops, Printers and Scanners at both the campuses of CSIR – IICB premises (Jadavpur and Salt Lake Campus) Kolkata for One Year (It may be extended for further one year on the same rates and terms & conditions based on the satisfactory performance)

(Submission of offer in Two Bid Format)

Tenders/Bids are invited under Two Bid System from reputed Service provider for the Comprehensive Onsite Maintenance Contract For Servers, Computers, Laptops, Printers and Scanners etc. as mentioned below:-

Sl. N o.	Name of the Item/Description	Quantity	Earnest Money Deposit (EMD) to be submitted along with Technical Bid
1.	Tender for Comprehensive Onsite Maintenance Contract For Servers, Computers, Laptops, Printers and Scanners at both the campuses of CSIR – IICB premises (Jadavpur and Salt Lake Campus) Kolkata for One Year (It may be extended for further one year on the same rates and terms & conditions based on the satisfactory performance)	As per Annexure A	INR 20,000.00

The Tender Documents can be downloaded from the NIC's CPP Portal with free of cost. The Tender Document can also be obtained on payment for Rs.300/- by way of DD drawn in favour of "The Director, Indian Institute of Chemical Biology", payable at Kolkata. Tenders submitted as per the terms & conditions mentioned in Bid/Tender Document only will be accepted.

The Bids must be submitted only in the Central Public Procurement Portal (URL: <http://etenders.gov.in/eprocure/app>). Manual/Offline bids shall not be accepted under any circumstances.

IMPORTANT DATES & TIME

Bid Publishing Date	15.07.2020 at 03.00 PM (IST)
Document Download / Sale Start Date	15.07.2020 at 3.00 PM (IST) onwards
Bid Submission Start Date	15.07.2020 at 03.00 PM (IST) onwards
Last date and time of submission of Bid /Quotation (Bid Submission closing date)	05.08.2020 up to 03:00 PM (IST)
Bid Opening Date	06.08.2020 at 03:00 PM (IST) onwards
Venue of Opening of Bids	NIC's CPP Portal
Tenders to be submitted at	NIC's CPP Portal

Important note :

- Please strictly adhere to the dates/times mentioned in this document.

In case of discrepancy between "Important Dates & Time" mentioned in this tender document and the "Critical Dates" mentioned in NIC's CPP Portal then the dates and time displayed as "Critical Dates" at NIC's CPP Portal will be final and binding upon the vendors.

- Prospective bidders are requested to submit their offers in Two Bid format through NIC's CPP Portal only as per CSIR-IICB's tender document.
- Requests for postponement will not be entertained.
- **Bidders are requested to submit their financial offer exclusive of taxes in BOQ.**
- **Bidders are requested to upload filled in Price Schedule Form in pdf format item wise (Basic) and taxes.**



Stores and Purchase Officer
(For and On behalf of CSIR)
(033) 2483-1982 / 2499-5837
Email : akpandey@iicb.res.in

Chapter – II

Comprehensive Onsite Maintenance Contract For Servers, Computers, Laptops, Printers and Scanners at both the campuses of CSIR – IICB premise (Jadavpur and Salt Lake) , Kolkata for One Year (It may be extended for further one year based on the satisfactory performance)for the following items:

Annexure – A

S.No.	Details of articles for Comprehensive ONSITE Annual Maintenance Contract	Qty
1	HP Proliant DL 360 Gen 9 Server	03
2	IBM X3500 Server	01
3	Desktop PC	571
4	Desktop PC under Warranty	42
5	Laptop	105
6	Laptop under warranty	14
7	Printer (both black & white and color LaserJet)	303
8	Printer (both black & white and color LaserJet) under warranty	14
9	Scanner	46
10	Antivirus Installation and maintenance of virus free environment	732
11	Onsite – Resident Service Engineers at CSIR - IICB, Jadavpur Campus	02
12	Onsite – Resident Service Engineer at CSIR-IICB TRUE , Salt Lake Campus	01
13	Supplying, Laying and Installing of UTP cable (CAT-6) including conduit pipe and other accessories like clamps , screws etc.	1000 meters
14	Supplying , Fixing and Installation of I.O. Box (D-Link)	50 boxes

Note 1: Vendors submitting quotations for all the above items (from S. No. 1 to S.No.14---item wise) of our tender enquiry (Annexure – A) will be considered on consolidated basis inclusive of all taxes for evaluation for selecting the lowest quoting firm. Missing out any item will make the quoting firm non-responsive to our requirement and bid will be rejected. Evaluation on consolidated basis will be done as per quantity indicated in Annexure – A inclusive of all taxes. However, quoting of rates item wise is must.

Note2: The above list is indicative and the award firm have to survey the availability of computers and other items listed in this tender at both the campuses of CSIR – IICB (Jadavpur Campus and Salt Lake Campus) to ascertain the exact numbers and furnish a list, Room wise to the Purchase department along with approval from the Head, Computer Division for actual order quantity under AMC.

Campus Addresses:

Campus – 1

CSIR - INDIAN INSTITUTE OF CHEMICAL BIOLOGY
4, RAJA S.C. MULLICK ROAD,
KOLKATA – 700 032 (WEST BENGAL), INDIA

Campus – 2

CSIR - INDIAN INSTITUTE OF CHEMICAL BIOLOGY – TRUE
CN 6, SECTOR V, SALT LAKE CITY,
KOLKATA – 700 091 (WEST BENGAL) , INDIA

Chapter – III

Eligibility Criteria:

(i) The bidder must be valid ISO certified AMC of computers and peripherals. The proof should be submitted with Technical bid.

(ii) The bidders should be registered with Income Tax Departments, The supporting valid document copies for GST Registration, Income Tax Registration (PAN), Service Tax Registration etc. shall be required to be submitted with the Technical bid.

(iii) The bidder should have an average annual turnover of Rs. 10.00 lakhs or more especially from IT services for financial year 2017-2018, 2018-2019, 2019-2020 , supporting documents may be provided with Technical bid.

(iv) The bidder should have minimum 03 years of experience for AMC during last 05 years as required. Copies of such experiences should be submitted with Technical bid. MSME / NSIC may get exemption as per Govt. rule.

(v) The bidder should be located in Kolkata with Service/ Repair centre along with service engineers (Firm Registration certificate must be attached with Technical Bid).

(vi) Vendor should have the Valid Certificate from Kolkata Notified Area Committee & Trade license (Copy of certificate to be enclosed with Technical Bid).

If it is felt by decision making committee that firm is reputed and undertakes to set-up an office in Kolkata, then the terms as per Point (v) and (vi) may be waived. But firm must submit the undertaking along with Technical bid that they will setup office in Kolkata if order is placed on them. Committee decision will be final in this regard.

(vii) The bidder should have similar services of at least 2 orders of more than Rs. 5 lacks each during last 3 years (FY 2017-2018, 2018-2019, 2019-2020) especially for AMC of Desktops and Peripheral's. [The bidder must provide individual work order copies and Certificate of satisfactory completion or satisfactory performance along with Technical bid]. In this regard Govt. rule pertaining to performance/Experience applicable to MSME / NSIC will be considered.

(viii) The Service Engineers should be competent enough along with good hands on experience / expertise for executing the AMC services as per the scope of the tender [List of Service Engineers along with qualifications , experiences etc. may be submitted with Technical bid].

(ix) The bidders should have not been Black listed by any of the Government Agency in the past years for any reasons whatsoever. Hiding of this fact will be viewed very

seriously. If it comes to be the notice of CSIR-IICB at any stage of tendering process or during AMC period, then the firm will be debarred from tendering process or AMC order will be terminated. [The bidder must submit an undertaking along with Technical bid.]

(x) CSIR-IICB reserves the right to ask the vendors/suppliers to submit the shortfall documents pertaining to their eligibility criteria etc. (if submitted documents are not readable) mentioned in the tender document after opening of the technical-bid within the stipulated time failing which their technical offer may be considered as non-responsive. Firm will not be asked to submit any documents pertaining to eligibility criteria and terms & conditions mentioned in the IICB's tender enquiry after opening of technical-bids/offers and same will be rejected as incomplete offer.

- Required documents as per eligibility criteria may be submitted in respective pockets in NIC's CPP Portal. If any clause is not applicable then "Not Applicable" in letter head may be submitted.

B. The Bidding Documents:

- The Tender Documents can be downloaded from the NIC's CPP Portal free of cost. The Tender Document can also be obtained on payment for Rs.300/- by way of DD drawn in favour of "The Director, Indian Institute of Chemical Biology", payable at Kolkata. Tenders submitted as per the terms & conditions mentioned in Bid/Tender Document only will be accepted.

The Bids must be submitted only in the Central Public Procurement Portal (URL: <http://etenders.gov.in/eprocure/app>). Manual/Offline bids shall not be accepted under any circumstances.

- The Bidder is expected to examine all instructions to the bidder, forms, terms (GCC/SCC etc.) and specifications in the bidding documents. Failure to furnish all information required by the bidding documents or submission of a bid not substantially responsive to the bidding documents in every respect will be at the Bidder's risk and shall result in rejection of the bid.

- **Amendment to Bid Document:**

At any time prior to the deadline for submission of bids, the Purchaser may, for any reason, whether at its own initiative or in response to a clarification requested by a prospective bidder, modify the Bid Document by amendment. Such amendments shall form an integral part of bid documents and it shall amount to an amendment of relevant clauses of the Bid Document.

The prospective bidders are required to keep a watch on the Central Public Procurement Portal (URL: <http://etenders.gov.in/eprocure/app>) and Notices will be uploaded in CSIR-IICB's website (www.iicb.res.in) for any amendment to the tender document or to clarification to the queries raised by the bidders till 05 (five) days prior to the opening of the tender. The Purchaser reserves the right to reject the bids if the bids are submitted without taking into account these amendments/ clarifications. Further bidder will be fully

responsible for downloading of the tender document and amendments thereto if any for their completeness.

In order to allow prospective bidders reasonable time in which to take the amendment into account in preparing their bids, the Purchaser, at its discretion, may also extend the deadline for the submission of bids.

- **Documents Comprising the Bid:**

The bid prepared by the bidder shall comprise in Two-bid format i.e

- 1) The Technical bid (Part-I)
- 2) Financial bid (Part-II)

1) The Technical bid (Part-I)

The Technical Bid shall contain the following documents. The documents shall be arranged in the same order as mentioned below;

- (i) Bid Security / EMD as specified in the tender
- (ii) Bid Form
- (iii) The bidder must be ISO certified AMC of computers and peripherals. The proof should be submitted with Technical bid.
- (iv) The bidders should be registered with Income Tax Departments, The supporting valid document copies for GST Registration, Income Tax Registration (PAN), Service Tax Registration etc. shall be required to be submitted with the Technical bid.
- (v) The bidder should have an average annual turnover of Rs. 10.00 lakhs or more especially from IT services for financial year 2017-2018, 2018-2019, 2019-2020 , supporting documents may be provided with Technical bid
- (vi) The bidder should have minimum 03 years of experience for AMC during last 05 years as required. Copies of such experiences should be submitted with Technical bid. MSME / NSIC may get exemption as per Govt. rule.
- (vii) The bidder should be located in Kolkata with service/repair centre along with service engineers (Firm Registration certificate may be attached with Technical Bid).
- (viii) Vendor should have the Valid Certificate from Kolkata Notified Area Committee & Trade license (Copy of certificate to be enclosed with Technical Bid).

If it is felt by decision making committee that firm is reputed and undertakes to set-up an office in Kolkata, then the terms as per Point (viii) and (ix) may be waived. But firm must submit the undertaking along with Technical bid that they will setup office in Kolkata if order is placed on them. Committee decision will be final in this regard

- (ix) The bidder should have similar services of at least 2 orders of more than Rs. 5 lacks each during last 3 years (FY 2017-2018, 2018-2019, 2019-2020) especially for AMC of Desktops and Peripheral's. [The bidder must provide individual work order copies and Certificate of satisfactory

completion or satisfactory performance along with Technical bid]. In this regard Govt. rule pertaining to performance/Experience applicable to MSME / NSIC will be considered.

- (x) The Service Engineers should be competent enough along with good hands on experience / expertise for executing the AMC services as per the scope of the tender [List of Service Engineers along with qualifications , experiences etc. may be submitted with Technical bid].
- (xi) The bidders should have not been Black listed by any of the Government Agency in the past years for any reasons whatsoever. Hiding of this fact will be viewed very seriously. If it comes to be the notice of CSIR-IICB at any stage of tendering process or during AMC period, then the firm will be debarred from tendering process or AMC order will be terminated. [The bidder must submit an undertaking along with technical Bid. Code of Integrity may also be submitted along with under taking]
- (xii) Bidder Performance Statement
- (xiii) Deviation Statement

2) The Financial Bid (Part-II)

The Financial Bid shall contain the following documents.

- (i) Item Rate BOQ
- (ii) Price Schedule Form

Note: All the documents submitted (whether original or photocopy) in the bid must be legible, otherwise the bid is likely to be rejected.

3) LANGUAGE OF THE BIDS: The Language of the documentation & details in the Bids must be in ENGLISH.

4) VALIDITY: All Bids must be valid up to 120 days from the date of quotation failing which offers will be summarily rejected.

C. General Conditions of Contract (GCC):

1. The list at Annexure – A is indicative and the successful bidder have to survey the availability of all items listed in this tender at both the campuses of CSIR – IICB (Jadavpur Campus and Salt Lake Campus) to ascertain the exact numbers and furnish a list, Room wise to the Purchase department along with approval from Head, Computer Division for actual order quantity.

The inspection by the successful bidder is mandatory before finalization of the contract. If any item is not in working condition at the time of finalization of contract, the successful bidder, after receipt of final Purchase/AMC Order from CSIR-IICB, shall give the list of such items within seven working days to CSIR-IICB so that the damaged items shall be repaired by CSIR-IICB before entering the items into the AMC list or the listed items shall be deleted from AMC list. The successful bidder has to raise the bill for the AMC of the approved items under concluded AMC with the successful bidder. If no list is provided by the vendor within the stipulated time, it shall be presumed that all systems are in working condition and are covered under AMC.

2. Opening of Bids and Selection & Evaluation Criteria:

(i) Opening of Bids:

- a) Opening of Bids by the Purchaser
- b) The Purchaser through its “TENDER OPENING COMMITTEE (TOC)” will open bids (Techno Commercial Un-Priced Bids in case of Two Bids at NIC’s CPP Portal).
- c) In Two-Part Bidding (Two Bid System), the financial bid shall be opened only after technical evaluation. Financial bids of those firms would be opened only who would be declared technically suitable as per CSIR-IICB’s tendered specifications by the Technical/Decision Making Committee of CSIR-IICB after technical evaluation of the technical-bids.

(ii) Selection & Evaluation Criteria:

- a) Vendors submitting quotations with basic cost and applicable taxes separately for all the items available in Annexure-A list from Sl. No. 1 to 14 of our tender enquiry will be considered for evaluation for selecting the lowest quoting firm. Missing out any item will make the quoting firm non-responsive to our requirement and bid will be rejected.
- b) In **Annexure-A**, the list from Sl. No. 1 to 14 will be considered for commercial evaluation for selecting the technically lowest quoting firm on consolidated basis inclusive of all taxes.
- c) Technically qualified quotations will be evaluated on a consolidated basis (on the basis of firm quoting for all the items available in **Annexure-A** inclusive of all taxes) to identify the technically responsive suitable lowest quoting firm. For evaluation purpose the quantity mentioned in the list of proposed items for AMC will be taken for calculation inclusive of all taxes. Vendor must quote for all items available in **Annexure-A**. Consolidated rates/amount from the vendor without mentioning item wise rates along with applicable taxes separately would not be considered and their offer will be out rightly rejected.

- d) Vendors should mention in their quote the basic price, taxes applicable, and any incidental charges towards supply/services etc. separately. If any cost component other than basic price is not indicated, then the rates quoted will be considered as inclusive of all taxes and charges.
- e) Any clarification and confirmation from the vendor after opening of the bid of such nature which modifies the original quote in order to suite or meet the CSIR-IICB's tendered specifications would not be considered and accepted. Technical evaluation will be done strictly as per the details mentioned by the vendor in their original offer with respect to the tendered specifications and terms & conditions of CSIR-IICB.
- f) Any confirmation/clarification/modification by the vendor against the letter from CSIR-IICB for communicating them the technical points of rejection would not make the firm technically suitable if the item concerned is not quoted in their original offer and their offer will stand as technically rejected. Prices also as offered by the vendor will remain firm & final as per the original bid and no alteration in quoted items or prices will be accepted based on the letter conveying the points of technical rejection.

3. The following are some of the points, for which a tender may be declared as unresponsive;

- (i) Bidder has not agreed to give the required EMD as mentioned in Chapter I and performance security 10% of order value.
- (ii) If the bidder is exempted from the submission of EMD under government rule such as MSME/NSIC firms provision then they have to mandatory submit the supporting document in technical bid for consideration without submission of supporting document their exemption will not be considered and their offer will be treated as not responsive.
- (iii) The services quoted are sub-standard, not meeting the required specifications.
- (iv) Against the schedule of Requirement (incorporated in the tender enquiry), the tender has not quoted for the entire requirement as specified in price schedule and BOQ. The tenderer has not agreed to some essential condition(s) incorporated in the tender enquiry.
- (v) If EMD is not submitted as per the Terms & Conditions of the tender enquiry.
- (vi) If firm is not submitted the undertaking that they will provide uninterrupted services during the contract period as per the terms and conditions of the enquiry.

4. Taxes, Duties& Levis:

- (i) The Supplier/Service Providers shall be solely responsible for all Taxes as per extant laws in India.
- (ii) Income Tax for services and TDS will be applicable as per Govt. GST rules

5. Payment Terms:

(i) Payment will be made in four equal installments on post-quarterly basis after satisfactory completion of services during the quarter as certified by the Head, Computer Division subject to submission of PBG for 10 % of the order value for the period covering beyond two months of the validity of the contract. You must provide the mentioned below information related to your Bank Account in the invoices.

- a) 11 Digit Core Banking Account Number
- b) Type of Account (Saving/Current)
- c) Name of the Account Holder
- d) Name of Bank & Branch (v) IFSC Code

(ii) The Invoice should invariably be submitted in triplicate duly supported by vouchers in original for the claims preferred therein. The order number and date must be mentioned in all Invoice/s

- No advance payment will be made
- Please provide your bank details along with scanned copy of cancelled cheque with technical bid.

6. E.M.D. (Earnest Money Deposit): The bidders must submit an **EMD of Rs.20,000/- (Rupees Twenty Thousand only)** along with the Technical Bid in the form of Demand Draft / banker cheque of any scheduled Bank drawn in favour of The Director, Indian Institute of Chemical Biology payable at Kolkata. Bank Guarantee as per enclosed format of similar amount valid for a period of six months may also be submitted as EMD. Bids submitted without EMD will not be valid or considered. Cheques are not acceptable as EMD and the Bids submitted with cheques as EMD will be not considered. EMD of unsuccessful bidders will be returned within 01 month of finalization of AMC. However, firms registered permanently with NSIC etc. who are exempted from payment of EMD will be allowed exemption. The certificate to this effect should be enclosed along with the technical bid, if exemption is claimed. **The certificate will be considered if it categorically indicates the requirement of services for AMC under this tender enquiry.**

7. P.B.G. (Performance Bank Guarantee): The Successful bidder has to submit a Performance Bank Guarantee (PBG) issued by any scheduled Bank as per the format enclosed for **10 % of Order Value in favour of the Director, Indian Institute of Chemical Biology, Kolkata**. The PBG should be valid for a period of two months beyond the validity of AMC Order, i.e. for **14 months**. The PBG should be submitted within one month from the date of issue of order. The EMD submitted by the successful bidder will be returned soon after receipt of the PBG. **The Successful bidder cannot terminate the contract within the period of one year or else penalty clause and forfeiture of PBG will be enforced.** If the contract is extended for further one year then the firm has to extend the PBG for further 14 months within 15 days of the issuance of extension letter.

8. Negotiations: There should not be any negotiations. Negotiations if at all required shall be held with the lowest (L-1) evaluated responsive bidder.

9. Assignment:

The Supplier/Service Provider shall not assign in whole or in part their obligation to perform under the contract, to other firm.

10. SUBLETTING OR SUBCONTRACTING:

Subletting or subcontracting of contract/AMC order to any other party by the Supplier/Service Provider in whose favour this contract/purchase/AMC order has been issued is strictly prohibited. Sub-contracting will not be accepted and the contract will be terminated immediately. Contract will be concluded only with the quoting firm.

11. Termination of Purchase / AMC Order / Contract for Default:

IICB may without prejudice to any other remedy for breach of contract, by written notice of default sent to the Supplier/Service Provider, terminate the contract in whole or part and it may lead to forfeiture of EMD/PBG.

12. Debarring the firms from Business:

The process of debarring the firm would be initiated in the below mentioned cases subject to the recommendation of the decision making committee and Director, CSIR-IICB. The conditions for debarring the firm are:

- (i) Not providing the services as per the requirement of CSIR-IICB as mentioned in the AMC Order.
- (ii) Not fulfilling the contractual obligations as per the terms & conditions of the AMC Order.
- (iii) Not able to provide the required spares/services for the time period specified in the AMC order.
- (iv) Repeated failures for keeping the items in operation under AMC. Inadequate service back-up in terms of spares & manpower being repeatedly observed in a number of occasions and recorded by CSIR-IICB during the Contract Period.
- (v) In case it is proved that the AMC order of CSIR-IICB has been sub-letted to some other vendor

13. Right to Information Act, 2005: The tenderer may indicate if any information in his tender includes information of commercial confidence, trade secrets or intellectual property, the disclosure of which would harm the competitive position of your company.

14. Director, CSIR-IICB reserves the right to seek past AMC Orders of similar services provided in order to assess the price of the equipment/items earlier supplied to any of the CSIR laboratory/other government R&D laboratory/educational institutions etc. In such cases the copies of past AMC Orders provided would be kept completely confidential and would be used to facilitate the process for finalizing the AMC and arriving at proper decision by Decision Making Committee of CSIR-IICB.

15. In order to assess the financial solvency of a firm Director, CSIR-IICB may seek a report from the bankers of the technically evaluated lowest quoting firm in order to assess if the firm is financially capable of executing the AMC Order/work successfully.

16. Force Majeure:

(a) In case of an event or situation beyond the control of the Supplier/Service Provider that is not foreseeable, is unavoidable, and its origin is not due to negligence or lack of care on the part of the Supplier/Service Provider. Such events like wars, revolutions, fires, floods, epidemics, quarantine restrictions, and freight embargoes may be considered as not foreseeable and unavoidable by the Supplier/Service Provider and thus the vendor in case of a loss the Supplier/Service Provider shall promptly notify the purchaser in writing of such condition and the cause thereof within 21 days of its occurrence. The purchaser in such cases would accept the postponement in delivery period but the damage to goods due to such natural calamity needs to be replaced free of cost by the seller. Unless otherwise directed by the purchaser in writing the Supplier/Service Provider shall continue to perform its obligation under the contract as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event.

(b) If the performance in whole or in part or any obligations under the contract is prevented or delayed by any reason of force majeure for a period exceeding 60 days, the purchaser may at

its option terminate the contract without any financial repercussions on either side. In case the payment has been transacted by the purchaser in favour of the seller then the seller is bound to remit the payment in whole before closure of the Contract.

17. Arbitration and settlement of disputes: (i) The Purchaser and the supplier shall make every effort to resolve amicably by direct informal negotiation any disagreement or dispute arising between them under or in connection with the Contract.

(ii) If, after twenty-one (21) days, the parties have failed to resolve their dispute or difference by such mutual consultation, then either the Purchaser or the Supplier may give notice to the other party of its intention to commence arbitration, as hereinafter provided, as to the matter in dispute, and no arbitration in respect of this matter may be commenced unless such notice is given. Any dispute or difference in respect of which a notice of intention to commence arbitration has been given in accordance with this Clause shall be finally settled by arbitration. Arbitration may be commenced prior to or after delivery of the Goods under the Contract.

(iii) The dispute settlement mechanism/arbitration proceedings shall be concluded as under:

(a) In case of Dispute or difference arising between the Purchaser and a domestic supplier relating to any matter arising out of or connected with this agreement, such disputes or difference shall be settled in accordance with the Indian Arbitration & Conciliation Act, 1996 and Arbitration & Conciliation (Amendment) Act 2015, the rules there under and any statutory modifications or re-enactments thereof shall apply to the arbitration proceedings. The dispute shall be referred to the Delhi International Arbitration Centre (DIAC), Delhi High Court, New Delhi.

(b) in the case of a dispute between the purchaser and a Foreign Supplier, the dispute shall be settled by arbitration In accordance with provision of sub-clause (a) above. But if this is not acceptable to the supplier then the dispute shall be settled in accordance with provisions of UNCITRAL (United Nations Commission on International Trade Law) Arbitration Rules.

(iv) The venue of the arbitration shall be the place from where the purchase order or contract is issued.

(v) Notwithstanding any reference to arbitration herein,

(a) the parties shall continue to perform their respective obligations under the Contract unless they otherwise agree; and

(b) the Purchaser shall pay the Supplier any monies due the Supplier.

18. Applicable Law:

The contract shall be interpreted as per clause No. 17

19. Notwithstanding the above, Director, CSIR-Indian Institute of Chemical Biology, Kolkata, West Bengal, India reserves the right to —accept / reject any Bid at any time received against this Tender without assigning any reason.

D. Special Conditions of Contract (SCC):

1) AMC vendor will station 2 (two) Service Engineers at CSIR-IICB, Jadavpur Campus, Kolkata and 1 (One) Service Engineer at CSIR-IICB, Salt Lake Campus. Service Engineers must have working expertise in multi operating system, software installation etc. Depending on the work load the Service Engineers may be deployed at any of our location as and when required and also may be assigned some special duties of the computer division without any extra cost.

2) Vendor selected shall ensure the following service norms: Service availability timings: 09:30 hours to 18:00 hours from Monday to Saturday. The vendor shall provide services at CSIR-IICB Jadavpur Campus premises and CSIR-IICB Salt Lake Campus premises. Vendor should extend the service for all special working days of CSIR – IICB at its campuses (Jadavpur and Salt Lake) without any extra cost. Residential Engineers should follow the Holidays as announced by CSIR-IICB.

3) AMC vendor shall provide Comprehensive AMC for all items as per contract. AMC vendor will ensure that the replacement parts are the same or better configuration as that of original or equivalent at no extra cost to IICB. In case the same make of component is obsolete, AMC vendor will replace the defective component with new one that is equivalent/better in configuration. The obsolescence of components shall not be taken as an excuse for declaring faulty hardware Repair Not Possible (RNP). In case it becomes impossible to maintain the hardware due to obsolescence of the technology, the vendor, shall suitably upgrade them without any extra charge. Transportation and safety of hardware from IICB site to repair center (if required) and vice versa shall be sole responsibility of vendor.

4) Inclusion/Deletion of items from AMC on pro-rata basis:

a) During the course of AMC tenure, if a new item, not in AMC list, needs to be included in the existing list of item under AMC, of the similar category which is approved by the Head, Computer Division and purchase committee, then a letter from CSIR-IICB shall be given to the vendor (after any quarter) after which they have to provide maintenance for the items. The vendor can do necessary changes in their quarterly billing with a copy of letter from CSIR-IICB. It is applicable for any of the campuses of CSIR-IICB (Jadavpur and Salt Lake).

b) During the course of AMC tenure, if an item, needs to be excluded from the existing list of item under AMC due to valid reason which is approved by the Head, Computer Division and purchase committee, then a letter from CSIR-IICB shall be given to the vendor (after any quarter) after which they have to amend the list and the bill for the remaining items only with copy of letter from CSIR-IICB. It is applicable for any of the campuses of CSIR-IICB (Jadavpur and Salt Lake).

c) Deletion or Addition of items should be done with through approval from Head Computer Division and Purchase Committee.

5) Gate Pass: Gate Pass will be issued by the user Division/Unit in whose PIR of the material exists duly endorsed by the CSIR-IICB, Kolkata, if required against the maintenance contract in order to take out of the items for repairing/replacement work.

6) Premature termination of the contract on unsatisfactory performance: - CSIR-IICB would terminate the contract on unsatisfactory performance of the vendor. —Unsatisfactory

Performance would mean (i) Vendor unable to provide permanent solution to a problem within 21 days of lodging the complaint, if such instances occur more than three times in a single quarter or six times in a year, then termination would be effected based on the recommendation of Head Computer Division and the approval of Purchase Committee subject to the approval of

the Director, CSIR-IICB. Termination/debarring the firm from business would be effected in such cases where serviceable and performing assets of CSIR-IICB have been taken out by the vendor/cannibalized and returned in unserviceable form —Not fit for use or subsequently not returned even after three persistent reminders from the user Division/Unit in whose PIR of the material exists then CSIR-IICB would initiate termination/debarring the firm from business for the period as decided by the Director, CSIR-IICB.

Penalty clause:

- i. All faults booked on any working day will have to be rectified the same day otherwise latest by next working day.
- ii. In case the firm fails to rectify within the time frame in Penalty clause. (i) then the vendor has to provide a standby identical system or peripheral on the next working day and take parallel action for repairing up to next consecutive 7 working days.
- iii. In case the firm fails to rectify within the time frame in Penalty clause. (i) & (ii) where no STAND BY is provided and fault persists beyond the above period or faulty equipment is taken by the vendor for repair and not returned within the stipulated days from the date of booking then, CSIR-IICB shall be at liberty to get the same repaired from outside source and recover the cost from AMC Vendor from the pending AMC bill or from performance bank guarantee along with approval from Head, Computer Division and Purchase Committee.
- iv. Fault booked will be treated as rectified if and only if the AMC service provider gets satisfactory report from the user on the date of rectification.
- v. Every month end the AMC service provider will have to bring his records of booking and repairs carried out for verification and signature of Head, Computer Division. All the Engineers shall mark their daily attendance in a register maintained with the Computer Division. There shall be no leave of any sort given to the Resident Service Engineers from CSIR-IICB side. If any Engineers want to be on leave, then he/she shall have to inform Computer Division Head and the AMC vendor. The AMC vendor on such request from Engineer shall arrange a suitable substitute for those Engineers. If the AMC vendor fails to provide a suitable substitute for the Relieved Engineer or if the Engineer remains absent from his/her duty, then the vendor shall levy per engineer per day charges as penalty as their offer mentioned for S.No. 11 & S.No. 12 of Annexure – A.

Service Assurance and Other conditions:

- i. The contract shall include service, maintenance and free replacement of defective components in the equipment's under maintenance as per contract as per the below;
 - a) The items which are under warranty the scope of the award firm is service and maintenance including follow up with manufacturer for replacement of parts or spares, installing software installations, periodically check-up, installation of application software's, installing antivirus software, installation of operating system, drivers, installation of Hindi software etc.
 - b) Hardware replacement including services and maintenance will be the scope of the award firm for items which are not under warranty. Therefore Bidders are requested to quote accordingly.
- ii. The contract shall include maintenance and free replacement of defective components in the equipment's under maintenance as per contract.

- iii. Maintenance of printers will also cover all the items except the consumable item (i.e. Cartridges etc.)
- iv. Installation of Antivirus software, Hindi implementation software etc. in desktops, laptops etc. and its maintenance. Ensuring of blocked the spam, viruses etc.
- v. Installation of software's in desktops, laptops etc.
- vi. On-site residential engineers should maintain a log register of all calls attended, pending issues, preventive maintenance records and details of all spare parts replaced during contract period.
- vii. Maintenance shall include installation and updating of all kinds of software's including operating systems, office applications, and anti-virus.
- viii. Hardware & software maintenance of Servers, Desktops, Laptops, printers and scanners.
- ix. Service management from OEM for desktops, printers, laptops, scanner etc. under warranty.
- x. Service management Level Monitoring and Reporting: All Call reports should be generated by the Vendor and the total call status and reports will be submitted to the computer division in each month.
- xi. Service engineer must have knowledge of maintenance of hardware& software.
- xii. The engineers must have good hands on experiences in their relevant field
- xiii. The engineer should ability to work under any operating system software's and any platform.
- xiv. In case of any doubt about the resident engineers the institute has the reserve right to make queries on any dispute.
- xv. In case of emergency situation and on Holidays, the engineers will attend the any campuses of CSIR-IICB at no extra cost.
- xvi. The Service engineers shall attend to the service calls at any campuses of CSIR-IICB as and when required. The charges quoted shall include the cost of the services. CSIR-IICB will provide working space for service. No TA/DA is admissible.
- xvii. The vendor will post additional engineers if found necessary during the period of contract. Such posting will be based on a mutual agreement between CSIR-IICB and the vendor.

Other Terms & Conditions:

- a) It shall be the responsibility of the firm to make all the computers and peripherals work satisfactorily throughout the contract period and to hand over the systems in working condition to the Department after expiry of the contract.
- b) No data or any devices containing data of the CSIR-IICB users should be taken out of the campus without written permission from the competent authority.

c) For the purpose of this onsite AMC work following interpretation/s would be made

1. Hardware – This would include the actual components / assemblies / subassemblies of the Servers, Computers, Laptops, Printers, and Scanners etc. This would also include the components / assemblies / sub-assemblies of peripherals and other accessories and Connectors / Cables / Cords and any other physical appliances required to run the Servers, Computers, Laptops, Printers, Scanners etc.
 2. Software – This would include installation of all the software related to Operating Systems, Application Software's, System Software's, Mailing Software's, Office Software's and any other unspecified software required to run the components/peripherals/applications etc. This would also include the application software installed in the computers.
 3. Services – This would include back-up solutions, cleaning of the computer system/s and peripherals, disaster recovery solutions, general antivirus checks and regular maintenance like running diagnostics tests to ensure if all the components are working fine/efficiently.
- d) Service for shifting of AMC items from one Campus to another Campus or Within campus or Within building or Campus premises should be provided by the vendor when required without any extra cost.
- e) The maintenance shall include replacement of spare parts, if required. Each and every component will be considered to be part of the system even if it is a power cable, networking equipment, mouse etc. Even if a single component is not working it will be considered that the entire system is not working.
- f) Service engineers posted by the vendor shall be available throughout the working hours on all working days. Replacement of service engineer shall be posted, if the regular service engineer is on leave etc. The Residential Engineers may follow the CSIR-IICB closed holidays list from time to time.
- g) In case of unsatisfactory performance by the Onsite Resident engineer, the institute reserve right to ask for change of engineer at any point of time with approval from Head, Computer Division of CSIR-IICB.
- h) A logbook and online system shall be maintained by the service engineers in which record all the complaints made.
- i) The engineer shall attend all the complaints immediately on receipt and same will be followed/verified manually or through computerized management system.
- j) All the repairs and servicing of equipment shall be carried out on site at the place where it is located and in exceptional circumstance where the equipment/s / component/s is/are to be taken to Company's premises / service centre for repairs, standby arrangement will be made. The equipment being taken to the workshop for repair would be at company's own risk and expenses.
- k) The replacement of components, sub-assemblies and assemblies shall be as per manufacturers' instructions under orders of Computer Division. The parts so

replaced would belong to the similar make/configuration/specification/company or higher make company.

- l) Any damage or loss caused to the Computer/s, Laptop/s, Printer/s, Server/s, Scanner/s etc. or their parts due to negligence, mishandling by the vendor company shall be borne by the vendor company either by payment in cash of the prevailing market price of that items or by a new one of the same make and specifications.
- m) The firm shall maintain the equipment's and shall use genuine/original components for replacement wherever needed. The parts/components/sub-assemblies used for repair/replacement by the contractor will be of the same/equivalent or higher make and functional capability as originally available in the systems. Until and unless written orders of the Computer Division are conveyed, the original specification/characteristics/features shall not be changed or modified under any circumstances. In order to cross check this point, the Computer Division may even sometimes ask the bidder to provide copy of invoice to ensure AMC for Computer Hardware and others peripherals installed at CSIR-IICB campuses that only genuine spare parts are being procured from Master Parts Reseller and not from grey market.
- n) The firm shall be responsible for taking back up of data and programme available in PC before attending the fault and shall also be responsible for reloading the same. The back-up copies are to be returned to the users, under acknowledgement.
- o) The firm shall install/replace any item/s in IT equipment if and when the department procures some additional items as software, hardware, batteries etc.
- p) The firm/vendor shall be responsible for deployment of necessary staff for regular cleaning of all hardware's using suitable cleaning material and equipment. Each equipment under the contract shall be cleaned once in one month on regular basis.
- q) A register showing rectification of complaints shall be maintained and produced to Head, Computer division for clarification on monthly basis.
- r) Systems have to be maintained during the entire period of contract in working condition with regular Quarterly Preventive Maintenance, servicing of the computer hardware and software and other equipment's.
- s) Periodic change of engineers by the firm will not be permitted. However, the resident service engineer shall have to be replaced by the firm immediately without any extra charges if found incompetent by this office. In case, the deployed Service Engineers could not attend the office and suitable replacement may be arranged well in advance with prior intimation to the Head, Computer Division.
- t) Frequent faults of same nature in the same PCs and peripherals etc. will be considered inefficient attendance by the AMC contractor and if repeated faults of same nature in the same PC or peripherals are noticed frequently, notice of termination for the company will be issued and/ or penalty in accordance with tender rules shall be imposed from the first date of the fault booking
- u) Vendor must hand over all the information to the CSIR-IICB before the tender or contract expiry date.

PERFORMANCE SECURITY FORM
(Refer para 5.1.2 (ix)(i) & 6.1.2 (02) of the CSIR Manual)
MODEL BANK GUARANTEE FORMAT FOR PERFORMANCE SECURITY

To,
.....

WHEREAS (name and address of the supplier) (hereinafter called “the supplier”) has undertaken, in pursuance of contract No. datedto supply (description of goods and services) (herein after called “the contract”).

AND WHEREAS it has been stipulated by you in the said contract that the supplier shall furnish you with a bank guarantee by a scheduled commercial bank recognized by you for the sum specified therein as security for compliance with its obligations in accordance with the contract;

AND WHEREAS we have agreed to give the supplier such a bank guarantee;

NOW THEREFORE we hereby affirm that we are guarantors and responsible to you, on behalf of the supplier, up to a total of (amount of the guarantee in words and figures), and we undertake to pay you, upon your first written demand declaring the supplier to be in default under the contract and without cavil or argument, any sum or sums within the limits of (amount of guarantee) as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

We hereby waive the necessity of your demanding the said debt from the supplier before presenting us with the demand.

We further agree that no change or addition to or other modification of the terms of the contract to be performed there under or of any of the contract documents which may be made between you and the supplier shall in any way release us from any liability under this guarantee and we hereby waive notice of any such change, addition or modification.

This guarantee shall be valid until the day of, 20.....

(Signature of the authorized officer of the Bank)

.....

Name and designation of the officer

.....

Seal, Name & Address of the Issuing Branch of the Bank

Note: Whenever, the bidder chooses to submit the Performance Security in the form of Bank Guarantee, then he should advise the banker issuing the Bank Guarantee to immediately send by Registered Post (A.D.) an unstamped duplicate copy of the Guarantee directly to the Purchaser with a covering letter to compare with the original BG for the correctness, genuineness, etc.

Signature and Seal of Guarantors

(Complete Address/Contact Details with Tel./Fax/email etc)

Date:-

DEVIATION STATEMENT FORM

(Refer para 5.1.2 (ix)(f) of the CSIR Manual

SI.No.	Name of Specifications / Parts / Accessories of Tender Enquiry	Specifications of Quote Model / Part /Accessory	Compliance Whether Yes of No	Deviation, if any to be indicated in unambiguous terms (The compliance / Deviation should be supported by relevant Technical Literature)	Technical justification for the deviation, if any. If specification is superior /inferior than asked for in the enquiry, it should be clearly brought out in the justification

Signature of Bidder

- ✓ If the bidder offers more than one model, then the Compliance Statement must be enclosed for each and every model separately.
- ✓ The technical and commercial deviations should be indicated separately.
- ✓ If the bidder fails to enclose the compliance statement, his bid is likely to be rejected.

Place:

Date:

**Signature and seal of the
Manufacturer/Bidder**

NOTE:

- 1) Where there is no deviation, the statement should be returned duly signed with an endorsement indicating “No Deviations”.

Service Engineers Details Form

Sl. No.	Name & Designation	Qualifications	Whether the employee is permanent and direct employee of tenderer	Total Years of experience in maintenance and AMC Services for items like Desktops, Servers, Printers, Scanners, Laptops etc.

BIDDER'S PERFORMANCE STATEMENT FORM

Order placed by (Full address of Purchaser)	Order No. and Date	Description and AMC for No. of Years	Price	Date of Completion of delivery as per contract/ Actual	Remarks indicating reason for late delivery / Service delay, if any	Has the Service has been provided satisfactorily? (Attach a Satisfactory Certificate for individual order)	Contact Person along with Phone, Fax and Email address

BID SECURITY FORM

Whereas¹ (*hereinafter called the "tender"*) has submitted their offer dated

..... (Date of submission of bid) for the supply of (Name and/or description of the goods/services) (Hereinafter called the "tender")

KNOW ALL PEOPLE by these presents that WE (*Name of bank*) of

..... (*Name of country*), having our registered office at (*Address of bank*) (Hereinafter called "the Bank"), are bound unto *Director, CSIR-Indian Institute of Chemical Biology, Kolkata, West Bengal (WB) India* (Hereinafter called "the Purchaser") in the sum of _____ for which payment well and truly to be made to the said Purchaser, the Bank binds itself, its successors, and assigns by these presents. Sealed with Common Seal of the said Bank this _____ day of

_____ 19_____.

THE CONDITIONS of this obligation are:

1. If the Bidder withdraws its Bid during the period of bid validity specified by the Bidder on the Bid Form; or
2. If the Bidder, having been notified of the acceptance of its bid by the Purchaser during the period of bid validity:
 - (a) Fails or refuses to execute the Contract Form if required; or
 - (b) Fails or refuses to furnish the performance security, in accordance with the Instruction to Bidders.

We undertake to pay the Purchaser up to the above amount upon receipt of its first written demand, without the Purchaser having to substantiate its demand, provided that in its demand the Purchaser will note that the amount claimed by it is due to it, owing to the occurrence of one or both of the two conditions, specifying the occurred condition or conditions.

This guarantee will remain in force up to and including forty-five (45) days after the period of the bid validity, and any demand in respect thereof should reach the Bank not later than the above date.

(Signature with Seal of the Bank)

(Complete Contact Details with Tel./Fax/email etc)

Name of Bidder

BID FORM

(Refer para 5.1.2 (ix)(h) of the CSIR Manual)

[The Bidder shall fill in this Form in accordance with the instructions indicated. No alterations to its format shall be permitted and no substitutions shall be accepted.]

Date: *[insert date (as day, month and year) of Bid Submission]*

Tender No.: *[insert number from Invitation for Bids]*

Invitation for Bid No.: *[insert No of IFB]*

To: *[insert complete name of Purchaser]*

We, the undersigned, declare that:

- (a) We have examined and have no reservations to the Bidding Documents, including Addenda No.: *[insert the number and issuing date of each Addenda]*;
- (b) We offer to supply in conformity with the Bidding Documents and in accordance with the Delivery Schedules specified in the Schedule of Requirements the following Goods and Related Services *[insert a brief description of the Goods and Related Services]*;
- (c) The total price of our Bid, excluding any discounts offered in item (d) below, is: *[insert the total bid price in words and figures, indicating the various amounts and the respective currencies]*;
- (d) The discounts offered and the methodology for their application are:

Discounts: If our bid is accepted, the following discounts shall apply. *[Specify in detail each discount offered and the specific item of the Schedule of Requirements to which it applies.]*

- (e) Our bid shall be valid for the period of time specified in ITB from the date fixed for the bid opening, and it shall remain binding upon us and may be accepted at any time before the expiration of that period;
- (f) If our bid is accepted, we commit to obtain a performance security in accordance with ITB Clause for the due performance of the Contract and also submit order acceptance within 14 days from the date of contract in accordance with ITB Clause.
- (g) The following commissions, gratuities, or fees have been paid or are to be paid with respect to the bidding process or execution of the Contract: *[insert complete name of each Recipient, its full address, the reason for which each commission or gratuity was paid and the amount and currency of each such commission or gratuity]*

Name of Recipient	Address	Reason	Amount
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

(If none has been paid or is to be paid, indicate “none.”)

- (h) We understand that this bid, together with your written acceptance thereof included in your notification of award, shall constitute a binding contract between us, until a formal contract is prepared and executed.
- (i) We understand that you are not bound to accept the lowest evaluated bid or any other bid that you may receive.

Signed:

[insert signature of person whose name and capacity are shown]

In the capacity of *[insert legal capacity of person signing the Bid Submission Form]*

Name: *[insert complete name of person signing the Bid Submission Form]*

Duly authorized to sign the bid for and on behalf of: *[insert complete name of Bidder]*

Dated on _____ day of _____, _____ *[insert date of signing]*

Chapter XIII

Format for declaration by the Bidder for Code of Integrity & conflict of interest

(Refer para 3.2.1 & 5.1.2 (ix)(m) of the CSIR Manual)

(On the Letter Head of the Bidder)

Ref. No: _____

Date _____

To,

(Name & address of the Purchaser)

Sir,

With reference to your Tender No. _____ dated _____ I/We hereby declare that we shall abide by the Code of Integrity for Public Procurement as mentioned in ITB of your Tender document and have no conflict of interest.

The details of any previous transgressions of the code of integrity with any entity in any country during the last three years or of being debarred by any other Procuring Entity are as under:

a

b

c

We undertake that we shall be liable for any punitive action in case of transgression/contravention of this code.

Thanking you,

Yours sincerely,

Signature

(Name of the Authorized Signatory)

Company Seal

Price Schedule Form

SI No	Item Description	Quantity	Basic Unit Price	Service or any taxes	Tax Other	Total Price including all Taxes
1	HP Proliant DL 360 Gen 9 Server	03				
2	IBM X3500 Server	01				
3	Desktop PC	571				
4	Desktop PC under Warranty	42				
5	Laptop	105				
6	Laptop under warranty	14				
7	Printer (both black & white and color LaserJet)	303				
8	Printer (both black & white and color LaserJet) under warranty	14				
9	Scanner	46				
10	Antivirus Installation and maintenance of virus free environment	732				
11	Onsite – Resident Service Engineers at CSIR - IICB, Jadavpur Campus	02				
12	Onsite – Resident Service Engineer at CSIR-IICB TRUE , Salt Lake Campus	01				
13	Supplying, Laying and Installing of UTP cable (CAT-6) including conduit pipe and other accessories like clamps , screws etc.	1000 meters				
14	Supplying , Fixing and Installation of I.O. Box (D-Link)	50 boxes				
	Grand Total including all Taxes					
	Grand Total in Words:					